

**RECORD OF PROCEEDINGS OF THE ORRVILLE BOARD OF EDUCATION**  
**Minutes of Regular Meeting**  
**September 15, 2016**

---

The Orrville Board of Education met for the Regular Meeting on September 15, 2016 at 5:30 p.m. in the IRC of OHS. Employees present were Jon Ritchie and Mark Dickerhoof.

Roll Call: Mr. Lorson, Dr. Guster, Mrs. Corfman, Dr. Roadruck and Mr. Steiner were present.

**Public Participation** - None at this time.

**035-2016 TREASURER'S CONSENT AGENDA**

A motion was made to approve the Treasurer's agenda as follows:

- A. Approved Minutes of the August 18, 2016 Regular Board Meeting.
- B. Approved August 2016 Financial Report.
- C. Approved contract for River Education Services, LLC (LEAP) for 2016-2017 (see attached).
- D. Approved salary adjustment of \$.50 an hour for all hourly cafeteria employees.
- E. Approved leave of absence for Connie Dudas from August 23, 2016 thru November 7, 2016.
- F. Approved Permanent Appropriations for FY'17 (see attached).
- G. Approved Cash Basis Financial Statements –

The Orrville City School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

- H. Approved payment in Lieu of Transportation.

Mrs. Corfman	Yes <u>x</u> No <u>   </u>	Moved	<u>Mr. Steiner</u>
Mr. Lorson	Yes <u>x</u> No <u>   </u>	Seconded	<u>Mrs. Corfman</u>
Dr. Guster	Yes <u>x</u> No <u>   </u>	Passed	<u>   x   </u>
Mr. Steiner	Yes <u>x</u> No <u>   </u>	Failed	<u>          </u>
Dr. Roadruck	Yes <u>x</u> No <u>   </u>	Vote	<u>   5 - 0   </u>

**036-2016 SUPERINTENDENT'S AGENDA**

A motion was made to approve the Superintendent's agenda as follows:

- A. Approved employment of the following Classified staff for the 2016-2017 school year:

Momen Abdelgayed	Cafeteria Aide
Judy Browne	Cafeteria Aide
Darlene Casto-Gallapoo	Cafeteria Aide
Bill Dennis	Cafeteria aide
Kammi Green	Cafeteria Aide
Kelly Severe	Cafeteria Aide

**RECORD OF PROCEEDINGS OF THE ORRVILLE BOARD OF EDUCATION**  
**Minutes of Regular Meeting**  
**September 15, 2016**

---

- B. Approved the employment of Katherine Mullins, Classified Substitute position as an Aide for the 2016-2017 school year.
- C. Approved the employment of Katelyn Mejia, Classified Substitute position as Spanish translator for the 2016-2017 school year.
- D. Approved the employment of the following Supplemental and Special Duty as follows for the 2016-2017 school year:

Lee McHam	OHS Lunch Detentions
Robert Reynolds	OHS Lunch Detentions
Laurier Likens	OHS Lunch Detentions
Deb Bukovitz	Mentor, RESA, Y4 (2)
Leann Deibel	Mentor, RESA, Y4 (1), RE Y2 (1)
Tina Maag	Mentor, RESA Y4 (1), RE Y2 (1), RE Y1 (1)
Heidi Caskey	Mentor, RE Y2 (1)
Loretta Riley	Mentor, RESA Y4 (2)
Jim Duxbury	Mentor, RE Y1
Lynzee Taylor	Mentor, RESA, Y4 (1), RE Y2 (2)
Jason Ayers	Mentor, RESA, Y4 (1), RE Y2 (1)
Christine Domer	Mentor, RESA, Y4
Lisa Henderson	Mentor, RE, Y2 (1), RE Y1 (1)
Kate Seifried	Mentor, RE, Y2
Caren Howes	Mentor, RE, Y2
Melody Bishop	Mentor, RE, Y2
Lindsey Godosev	Mentor, RE, Y2
Leann Deibel	Lead Mentor (50% split)
Tina Maag	Lead Mentor (50% split)
Jereme Scheufler	Purchase of Planning Period for Core Instruction
Phil Young	Purchase of Planning Period for Core Instruction

- E. Approved Orrville City Schools Coach's Handbook (see attached.)
- F. Approved the following person for EpiPen Administration for the 2016-2017 school year:

Kaylie Davis  
 Lisa Henderson  
 Katie Swejk  
 Dan Michael

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mr. Lorson</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Dr. Guster</u>
Dr. Guster	Yes <u>x</u> No ___	Passed	<u>  x  </u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	_____
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u>  5 - 0  </u>

**RECORD OF PROCEEDINGS OF THE ORRVILLE BOARD OF EDUCATION**  
**Minutes of Regular Meeting**  
**September 15, 2016**

---

**037-2016 EXECUTIVE SESSION**

A motion was made to go into Executive Session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee.

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mr. Steiner</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Mr. Lorson</u>
Dr. Guster	Yes <u>x</u> No ___	Passed	<u>  x  </u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	_____
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u>  5 - 0  </u>

President Roadruck called the Board back to Regular Session at 6:45 p.m.

**0038-2016 ADJOURN**

A motion was made to adjourn:

Mrs. Corfman	Yes <u>x</u> No ___	Moved	<u>Mrs. Corfman</u>
Mr. Lorson	Yes <u>x</u> No ___	Seconded	<u>Dr. Guster</u>
Dr. Guster	Yes <u>x</u> No ___	Passed	<u>  x  </u>
Mr. Steiner	Yes <u>x</u> No ___	Failed	_____
Dr. Roadruck	Yes <u>x</u> No ___	Vote	<u>  5 - 0  </u>

---

President

---

Treasurer