

**ORRVILLE CITY SCHOOLS
BOARD OF EDUCATION**
Tuesday, November 19, 2024
5:30 p.m.

- I. Pledge of Allegiance
- II. Call to Order
 - A. Roll Call
 - B. Presentation by Carrie Jones and Kelly Kelly-Science of Reading
 - C. Mrs. Horsburgh and OMS Kindness Club with Rachel's Challenge Presentation
 - D. Presentation of the District Nutrition Standards
 - E. Reports of Principals
 - F. Public Participation
 - 1. Sign in required
 - 2. The time limit of presentation will not exceed three minutes per individual. No more than one-half hour shall be devoted to public input.
 - 3. The President of the Board may interrupt or terminate an individual's statement when it is personally directed, abusive, obscene or irrelevant.
 - G. First Reading for 2025-26 School Year Calendar. (attached)
- III. Motion to Accept the November 19, 2024 Agenda.
- IV. Treasurer's Consent Agenda
 - A. Motion to Approve and Waive the Reading of the Minutes of the October 10, 2024 Special Meeting and the October 15, 2024 Board Meeting. (attached)
 - B. Motion to Approve the October 2024 Financial Report. (attached)
 - C. Motion to Approve Policy Manual Updates. (attached)
 - IGBEA-R Reading Skills Assessment and Intervention (Revised)
 - BDDA Notification of Meetings (NC)
 - BDDG Minutes (Revised)
 - EHA District Records Commission, Retention and Disposal (NC)
 - DAB General Revenue Fund Balance (New)
 - EDEC Artificial Intelligence (New)
 - EHC Cybersecurity (New)
 - IKF Graduation Requirements (Revised)
 - JFCK Use of Cell Phones and Electronic Communications Devices by Students (Rev.)
 - JEDC Religious Expression Days (New)
 - ACC Political Commitments (New)
 - EBCE-E Acknowledgement of Receipt of Auditor Fraud-Reporting System Info (New)

EBCE-E1	Protection for Reporting Safety and Fraud Violations (Remove)
EBCE-E2	Protection for Reporting Safety and Fraud Violations (Remove)
BDDG	Minutes (Revised)
DJC	Bidding Requirements (Revised)
IGD	Co Curricular and Extracurricular Activities (Revised)
IGDJ	Interscholastic Athletics (Revised)
JECBC	Admission of Students from Non-Chartered or Home Education (Revised)
JED	Student Absences and Excuses
DM	Deposit of Public Funds (Revised)
EBBA	First Aid (Revised)
EBCE	Protection for Reporting Safety and Fraud Violations (Revised)
EBCE-R	Protection for Reporting Safety and Fraud Violations (Revised)
EDE	Computer/Online Services (Revised)
GCD	Professional Staff Hiring (Revised)
GDC/GDCA/GDD	Support Staff Recruiting/Posting of Vacancies/Hiring (Revised)
IC/ICA	School Year/School Calendar (Revised)
IGAE	Health Education (Revised)
IGAH/IGAI	Family Life Education/Sex Education (Revised)
JEDA	Truancy (Revised)
JHG	Reporting Child Abuse and Mandatory Training (Revised)
JK	Employment of Students (Other)

D. Motion to Approve Tri-County ESC Special Services Addendum. (attached)

E. Motion to Approve Services Agreement with ProCare Therapy for Special Services. (attached)

F. Motion to Set Date for January Organizational Meeting (_____).

V. Superintendent's Consent Agenda

A. Employment - Resignation/Retirement

B. Employment - Certified

C. Employment - Classified Substitute

D. Employment - Classified

E. Employment - Supplemental

F. Motion to Accept MOU Between the Board and the Association regarding Teacher Workdays for the 2025-2026 School Year.

G. Motion to Approve Orrville Police SRO Addendum. (attached)

VI. Public Participation - Non-Agenda Items

VII. Other

- A. Motion to go into Executive Session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee.

VII. Adjournment

**ORRVILLE CITY SCHOOLS
PERSONNEL EMPLOYMENT**

November 19, 2024

(pending satisfactory completion of their files)

A. Employment - Resignation/Retirement

Kelly Severe	Resignation, Effective November 15, 2024
Kathryn Baumgartner	Resignation, Effective November 8, 2024

B. Employment - Certified

Shae Allman	SLP Services-as needed
Chelsea Walker	SLP Services-as needed
Jordan Gatewood	Substitute Teacher

C. Employment - Classified Substitute

Suzanna West	Food Service
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D. Employment - Classified 1 Year Contract

Amy Burkey	Food Service
Dane Johnston	Custodial

E.. Employment - Supplemental

Timothy Vierheller	Dual Credit Course Stipend
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ORRVILLE 2025-26 CALENDAR (draft)

Aug						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	1
17	18	19	20	21	22	2
24	25	26	27	28	29	3
31						

Aug. 4-14-Flex Days
Aug. 15- Convocation/PD
Aug. 18-PD Day
Aug. 19-1st day for students

Jan						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan. 5-School Resumes
Jan. 9-End of 2nd Reporting
Period (47 days)
Jan. 19-No School/MLK Day

Sep						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sep. 1-No School/Labor
Day
Sep. 8-No School/Fair Day
Week of Sep. 22-Interims

Feb						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Week of Feb. 9-Interims
Feb. 13-No School/P-T Day
Feb. 16-No School/
Presidents' Day

Oct						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Oct. 16-End of 1st Reporting
Period (41 days)
Oct. 17-PD Day

Mar						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 20-End of 3rd
Reporting Period (47 days)
Mar 23-27-No
School/Spring Break

Nov						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Nov. 27, 28-No School/
Thanksgiving Break

Apr						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 3-No School/Good
Friday

Dec						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dec. 1-No School/P-T Conf.
Week of Dec.1-Interims
Dec. 22-Jan. 2-No
School/Winter Break

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 24-Commencement
May 25-No
School/Memorial Day
May 29-Last Day for
Students, End of Reporting
Period (43 Days)

Open Houses
Aug. 13, 5:00-6:00 pm-OES
Aug. 13, 6:00-7:00 pm –
OMS
Aug. 14, 5:30-6:30 pm –
KDG
Aug. 14, 4:00-6:30 pm-OHS
PTO Back to School Bash
Aug. 14, 6:30-8:00 pm

**Parent/Teacher
Conferences**
Sep. 22, 3-7:15 pm - OMS
Sep. 22, 3-7:00 pm – OHS
Sep. 23, 4-7:30 pm – OES
Sep. 24, 3-7:15 pm – OMS
Sep. 24, 3-7:00 pm – OHS
Sep. 25, 4-7:30 pm – OES
Feb. 9, 3-6:30 pm – OHS
Feb. 9, 4-7:00 pm – OES
Feb. 10, 3-7:00 pm – OMS
Feb. 10, 4-6:00 pm – OES

First Reading 11/19/24

178 Student Days
4 PD Days
2 P/T Conf. Days

RECORDED PROCEEDINGS OF THE ORRVILLE BOARD OF EDUCATION
Minutes of Special Work Session Meeting for the Purposes of Strategic Planning
October 10, 2024

The Orrville Board of Education held a Special Work session Meeting on October 10, 2024, at 5:30 p.m. in the Board of Education Conference Room. Mr. Jay Bishop was present at the beginning of the meeting. Mrs. Stark was appointed Treasurer Pro Tempore for this session.

Pledge of Allegiance

Roll Call- Mr. Lorson, Dr. Roadruck, Mrs. Stark, Mrs. Kovacs, and Mrs. Middleton were present.

Special Work Session

The Board of Education members engaged in a discussion regarding the following;

Vision- Thinking of 3-5 years down the road- what do you want for the students of Orrville?

Strengths- From your perspective, what does Orrville Schools do really well?

Weaknesses- From your perspective what are areas of improvement for Orrville Schools?

Opportunities- From your perspective, what opportunities do you see for the Orrville Schools?

Threats- From your perspective, what are the threats (things that cannot be controlled) facing the Orrville Schools?

074-2024 ADJOURN

A motion was made to adjourn at 7:28 p.m.

Mr. Lorson	Yes <u>X</u> No <u> </u>	Moved <u>Dr. Roadruck</u>
Mrs. Stark	Yes <u>X</u> No <u> </u>	Seconded <u>Mrs. Middleton</u>
Mrs. Middleton	Yes <u>X</u> No <u> </u>	Passed <u>X</u>
Mrs. Kovacs	Yes <u>X</u> No <u> </u>	Failed <u> </u>
Dr. Roadruck	Yes <u>X</u> No <u> </u>	Vote <u>5-0</u>

President (Mr. Lorson)

Treasurer Pro Tempore (Mrs. Stark)

RECORD OF PROCEEDINGS OF THE ORRVILLE BOARD OF EDUCATION
Minutes of Regular Meeting
October 15, 2024

The Orrville Board of Education met for the Regular Meeting on October 15, 2024 at 5:30 p.m. in the OHS Library. Employees present were Dr. David Toth and Mark Dickerhoof.

Pledge of Allegiance

Roll Call – Mr. Lorson, Dr. Roadruck, Mrs. Stark, Mrs. Kovacs, and Mrs. Middleton were present.

Presentation - OES and OMS students gave a presentation on Character Education.

Reports of Principals – The Principals gave building updates.

Public Participation on Agenda items - None at this time.

075-2024 AGENDA APPROVAL

A motion was made to approve the October 15, 2024 Agenda and Superintendent's Addendum.

Mr. Lorson	Yes <u>x</u> No <u> </u>	Moved	<u>Mrs. Middleton</u>
Mrs. Stark	Yes <u>x</u> No <u> </u>	Seconded	<u>Dr. Roadruck</u>
Mrs. Middleton	Yes <u>x</u> No <u> </u>	Passed	<u> x </u>
Mrs. Kovacs	Yes <u>x</u> No <u> </u>	Failed	<u> </u>
Dr. Roadruck	Yes <u>x</u> No <u> </u>	Vote	<u>5 – 0</u>

076-2024 TREASURER'S CONSENT AGENDA

A motion was made to approve the Treasurer's agenda as follows:

- A. Approved the minutes for the September 17, 2024 regular Board meeting.
- B. Approved the September 2024 financial report.
- C. Approved the Orrville City Schools 5-Year forecast.
- D. Approved the resignation of Beth Haislip from the Orrville Public Library Board of Trustees and approved Susan Tucker to serve the remainder of the term from October 1, 2024 to December 31, 2029.

Mr. Lorson	Yes <u>x</u> No <u> </u>	Moved	<u>Mrs. Stark</u>
Mrs. Stark	Yes <u>x</u> No <u> </u>	Seconded	<u>Mrs. Kovacs</u>
Mrs. Middleton	Yes <u>x</u> No <u> </u>	Passed	<u> x </u>
Mrs. Kovacs	Yes <u>x</u> No <u> </u>	Failed	<u> </u>
Dr. Roadruck	Yes <u>x</u> No <u> </u>	Vote	<u>5 – 0</u>

077-2024 SUPERINTENDENT'S AGENDA AND ADDENDUM

A motion was made to approve the Superintendent's agenda and addendum as follows:

- A. Approved the following 1 Year classified contracts, pending proper certification: Patricia Smith, Daysia Hargrave, and Brooke Seiler.
- B. Approved the employment of the following classified substitutes, pending proper certification: Jason Knight and Glen Herman.
- C. Approved the employment of the following Supplemental and Special Duty contracts, pending proper certification: Sylvester Slaughter, Michael Huberty, Doug Davault, Darrell Mosley, Tyson Gibson, Andy Phaphouvaninh, Wyatt Solinger, Magdeline Summers, Mariah Goodard, Abigail Reusser, Loretta Riley, Ella Gonzales, Jamieson Keeney, Craig Grimes, Eric Caskey, Joe Warren, Grayson Abend, Jamie Welsh, Danielle Dalessandro, Whitney Fowler, Aarica Veemara, Tyrone Mosley, Tammy Lyons, Sam Horsburgh, Cody Seiler, and Cory Seiler.

RECORD OF PROCEEDINGS OF THE ORRVILLE BOARD OF EDUCATION

Minutes of Regular Meeting

October 15, 2024

D. Approved the employment of the following volunteers, pending proper certification: Samantha Pruett, Sandra Davault, Shane Johnston, Lindsey Conrad, Joseph Yurik, Ellen Shumney, Karrie McAllister, Jonathan Wyant, Joe Warren, Steve Grimes, and Sasha Stark.

E. Approved medication administration for the following staff: Lisa Voshel, Sly Slaughter, Andy Brenner, and Dan Steidl.

F. Discussion about Heartland Education and OHuddle.

G. Approved the resignation of Anthony Christopher.

Mr. Lorson	Yes <u>x</u> No <u> </u>	Moved	<u>Mrs. Kovacs</u>
Mrs. Stark	Abstained <u>x</u>	Seconded	<u>Dr. Roadruck</u>
Mrs. Middleton	Yes <u>x</u> No <u> </u>	Passed	<u> x </u>
Mrs. Kovacs	Yes <u>x</u> No <u> </u>	Failed	<u> </u>
Dr. Roadruck	Yes <u>x</u> No <u> </u>	Vote	<u>4 - 0</u>

078-2024 RESIGNATION OF TREASURER

A motion was made to accept the resignation of Mark Dickerhoof, Treasurer, effective July 31, 2025.

Mr. Lorson	Yes <u>x</u> No <u> </u>	Moved	<u>Dr. Roadruck</u>
Mrs. Stark	Yes <u>x</u> No <u> </u>	Seconded	<u>Mrs. Kovacs</u>
Mrs. Middleton	Yes <u>x</u> No <u> </u>	Passed	<u> x </u>
Mrs. Kovacs	Yes <u>x</u> No <u> </u>	Failed	<u> </u>
Dr. Roadruck	Yes <u>x</u> No <u> </u>	Vote	<u>5 - 0</u>

Public Participation on Non-Agenda Items – None at this time.

079-2024 EXECUTIVE SESSION

A motion was made to go into Executive Session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee and negotiations.

Mr. Lorson	Yes <u>x</u> No <u> </u>	Moved	<u>Dr. Roadruck</u>
Mrs. Stark	Yes <u>x</u> No <u> </u>	Seconded	<u>Mrs. Kovacs</u>
Mrs. Middleton	Yes <u>x</u> No <u> </u>	Passed	<u> x </u>
Mrs. Kovacs	Yes <u>x</u> No <u> </u>	Failed	<u> </u>
Dr. Roadruck	Yes <u>x</u> No <u> </u>	Vote	<u>5 - 0</u>

President Lorson called Board back to regular session at 6:40 p.m.

080-2024 ADJOURN

A motion was made to adjourn:

Mr. Lorson	Yes <u>x</u> No <u> </u>	Moved	<u>Mrs. Middleton</u>
Mrs. Stark	Yes <u>x</u> No <u> </u>	Seconded	<u>Mrs. Stark</u>
Mrs. Middleton	Yes <u>x</u> No <u> </u>	Passed	<u> x </u>
Mrs. Kovacs	Yes <u>x</u> No <u> </u>	Failed	<u> </u>
Dr. Roadruck	Yes <u>x</u> No <u> </u>	Vote	<u>5 - 0</u>

President

Treasurer

**Orrville City Schools
Monthly Financial Report
October 2024**

General Fund receipts for the month of October totaled \$680,959. On a year-to-date basis, the actual receipts are \$152,791 or 1.92% above the estimated amount. The total revenue for all funds for October was \$980,488.

General Fund expenditures for the month of October totaled \$1,820,706. On a year-to-date basis, actual expenses are above the estimate by (\$75,951) or (1.09%). The expenditure total for all funds for October was \$2,084,590.

Orville City Schools
Monthly Financial Report

	Five-Year Forecast	YTD Actual Through October 2024	YTD as % of Total	YTD Actual Through October 2023	% Variance
REVENUES					
Real Estate Taxes	10,051,680	4,585,933	45.62%	4,125,976	11.15%
Income Tax	38,000	44,440	116.95%	-	#DIV/0!
Unrestricted Grants-in-Aid	7,408,102	2,367,588	31.96%	2,388,557	-0.88%
Restricted Grants-in Aid	450,000	195,799	43.51%	207,901	-5.82%
Education Jobs Funding		-	#DIV/0!	-	#DIV/0!
Property Tax Allocation	925,000	508,377	54.96%	419,193	21.28%
All Other	850,000	420,290	49.45%	349,691	20.19%
Sale of Notes				-	
TOTAL REVENUE	19,722,782	8,122,427	41.18%	7,491,319	8.42%
EXPENDITURES					
Personal Services	10,719,294	3,694,391	34.46%	3,318,257	11.34%
Fringe Benefits	4,368,627	1,483,521	33.96%	1,371,954	8.13%
Purchased Services	2,700,100	1,487,682	55.10%	1,300,651	14.38%
Supplies & Materials	625,000	278,253	44.52%	536,228	-48.11%
Capital Outlay	150,000	39,729	26.49%	161,100	-75.34%
Principal and Interest	-	-		-	#DIV/0!
Other	200,000	84,933	42.47%	84,234	0.83%
TOTAL EXPENDITURES	18,763,021	7,068,510	37.67%	6,772,424	4.37%
REVENUE OVER/(UNDER) EXPENDITURES	959,761	1,053,917		718,895	
CASH BALANCE, BEGINNING	11,610,123	11,610,123		11,483,973	
CASH BALANCE, ENDING	12,569,884	12,664,040		12,202,868	

Orville City Schools
Monthly Financial Report

	October		MTD Variance		YTD TOTAL		YTD Variance	
	Estimated	Actual	Amount	Percent	Budget	Actual	Amount	Percent
REVENUES								
Real Estate Taxes			-	#DIV/0!	4,600,000	4,585,933	(14,067)	-0.31%
Tangible Personal Property Taxes			#VALUE!	#VALUE!	38,000	44,440	6,440	16.95%
Unrestricted Grants-in-Aid	625,000	575,119	(49,881)	-7.98%	2,415,000	2,367,588	(47,412)	-1.96%
Restricted Grants-in Aid	44,818	48,907	4,089	9.12%	161,636	195,799	34,163	21.14%
Education Jobs Funding			-	#DIV/0!	-	-	-	#DIV/0!
Property Tax Allocation	-		-	#DIV/0!	478,000	508,377	30,377	6.36%
All Other	50,000	56,933	6,933	13.87%	277,000	420,290	143,290	51.73%
Sale of Notes			-		-	-	-	#DIV/0!
TOTAL REVENUE	719,818	680,959	(38,859)	-5.40%	7,969,636	8,122,427	152,791	1.92%
EXPENDITURES								
Personal Services	930,000	940,487	(10,487)	-1.13%	3,683,229	3,694,391	(11,162)	-0.30%
Fringe Benefits	415,000	458,213	(43,213)	-10.41%	1,366,808	1,483,521	(116,714)	-8.54%
Purchased Services	325,000	324,832	168	0.05%	1,446,622	1,487,682	(41,060)	-2.84%
Supplies & Materials	60,000	80,279	(20,279)	-33.80%	315,600	278,253	37,347	11.83%
Capital Outlay	12,000	7,378	4,622	38.52%	96,000	39,729	56,271	58.62%
Principal and Interest			-	#DIV/0!	-	-	-	
Other	7,000	9,516	(2,516)	-35.95%	84,300	84,933	(633)	-0.75%
TOTAL EXPENDITURES	1,749,000	1,820,706	(71,706)	-4.10%	6,992,558	7,068,510	(75,951)	-1.09%
REVENUE OVER/(UNDER) EXPENDITURES	(1,029,182)	(1,139,747)	(110,565)	10.74%	977,078	1,053,917	76,839	7.86%
CASH BALANCE, BEGINNING	13,616,383	13,803,786	187,404	1.38%	11,610,123	11,610,123	-	0.00%
CASH BALANCE, ENDING	12,587,201	12,664,040	76,839	0.61%	12,587,201	12,664,040	76,839	0.61%

	Five -Year Forecast	YTD Actual Through October 2024	1st Quarter		October		November		December		3rd Quarter		4th Quarter	
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Purchased Services	2,700,100	1,487,692	1,121,622	1,161,633	325,000	326,049	259,000		264,000		792,000	-	723,878	-
Legal, Preschool, STEM, Wellness, TCCSA	1,280,000	712,472	520,000	549,306	160,000	163,166	100,000		100,000		300,000	-	300,000	-
Repairs and Maintenance	254,500	177,769	167,000	170,070	7,500	7,698	7,500		7,500		30,000	-	85,000	-
Trainings and Meetings	11,500	7,807	3,000	3,928	3,000	3,879	1,500		1,500		2,000	-	2,000	-
Utilities	373,000	169,324	128,000	132,827	35,000	36,497	35,000		35,000		105,000	-	105,000	-
Tuition, SRO	1,063,122	420,310	303,622	305,501	119,500	114,810	115,000		120,000		355,000	-	231,878	-

Orrville City Schools
Monthly Financial Report

	July Actual	August Actual	September Actual	October Actual	November Budget	December Budget	January Budget	February Budget	March Budget	April Budget	May Budget	June Budget	ROLLING TOTAL
REVENUES													
Real Estate Taxes	2,260,707	2,325,226	-	-	-	-	-	2,850,000	2,601,680	-	-	-	10,037,613
Tangible Personal Property Taxes			44,440	-	-	-	-	-	-	-	-	-	44,440
Unrestricted Grants-In-Aid	582,668	627,186	582,615	575,119	625,000	625,000	625,000	625,000	625,000	625,000	625,000	618,102	7,360,690
Restricted Grants-In Aid	48,964	48,964	48,964	48,907	44,818	44,818	44,818	44,818	44,818	44,818	19,456	-	484,163
Education Jobs Funding					-	-	-	-	-	-	-	-	-
Property Tax Allocation			508,377		-	-	-	-	-	447,000	-	-	955,377
All Other	70,941	102,803	189,614	56,933	30,000	78,000	75,000	110,000	125,000	50,000	30,000	75,000	993,290
Sale of Notes													-
TOTAL REVENUE	2,963,279	3,104,178	1,374,010	680,959	699,818	747,818	744,818	3,629,818	3,396,498	1,166,818	674,456	693,102	19,875,573
EXPENDITURES													
Personal Services	943,229	860,166	950,509	940,487	970,000	901,000	875,667	915,000	925,000	865,000	885,000	839,398	10,870,456
Fringe Benefits	161,808	446,467	417,034	458,213	375,000	375,000	376,000	377,000	375,000	375,000	375,000	453,819	4,565,340
Purchased Services	290,472	636,027	236,351	324,832	185,000	170,000	170,000	150,000	165,000	187,000	175,000	206,478	2,896,160
Supplies & Materials	69,436	95,766	32,772	80,279	50,000	39,000	45,000	26,000	39,000	45,000	26,000	39,400	587,653
Capital Outlay	18,625	7,891	5,835	7,378	1,000	7,000	27,500	1,500	1,000	13,500	1,500	1,000	93,729
Principal and Interest					-	-	-	-	-	-	-	-	-
Other	806	73,271	1,340	9,516	4,000	4,000	7,000	3,000	85,000	3,000	5,700	4,000	200,633
TOTAL EXPENDITURES	1,484,376	2,119,587	1,643,842	1,820,706	1,585,000	1,496,000	1,501,167	1,472,500	1,590,000	1,488,500	1,468,200	1,544,095	19,213,972
REVENUE OVER/(UNDER) EXPENDITURES	1,478,904	984,591	(269,832)	(1,139,747)	(885,182)	(748,182)	(756,349)	2,157,318	1,806,498	(321,682)	(793,744)	(850,993)	661,601
CASH BALANCE, BEGINNING	11,610,121	13,089,025	14,073,616	13,803,784	12,664,038	11,778,856	11,030,674	10,274,325	12,431,643	14,238,141	13,916,459	13,122,715	11,610,121
CASH BALANCE, ENDING	13,089,025	14,073,616	13,803,784	12,664,038	11,778,856	11,030,674	10,274,325	12,431,643	14,238,141	13,916,459	13,122,715	12,271,722	12,271,722

SUNGARD K-12 EDUCATION
DATE: 11/06/2024
TIME: 14:52:28

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 4/25

ORRVILLE CITY SCHOOLS
PRINT CONSOLIDATED BALANCE SHEET

PAGE NUMBER: 1
STATMN71

ACCOUNT	TITLE	DEBITS	CREDITS
A10000 CASH	14,743,675.56		315,397.30
TOTAL CASH	14,743,675.56		315,397.30
TOTAL ASSETS	14,743,675.56		315,397.30
TOTAL RES FOR ENC	.00		2,938,576.53
TOTAL EXP CONTROL	8,786,355.90		.00
TOTAL EXP BUD CONTROL	.00		4,637,238.02
TOTAL ENC CONTROL	2,938,576.53		.00
TOTAL REV CONTROL	.00		9,621,644.80
TOTAL BUDGET FB	4,637,238.02		.00
TOTAL FUND BALANCE	85,096.69		13,677,971.40
TOTAL EQUITIES	16,447,267.14		30,875,430.75
L20000 ACCOUNTS PAYABLE	.00		114.65
TOTAL ACCOUNTS PAYABLE	.00		114.65
L23003 VISION LIABILITY	.00		.03
L23004 LIFE INS LIABILITY	.03		.00
TOTAL PAYROLL LIABILITIES	.03		.03
TOTAL LIABILITIES	.03		114.68
TOTAL REPORT	31,190,942.73		31,190,942.73

Orrville City School
Cash Reconciliation
October 2024

BANKS

5/3 Bank	\$	5,531,744.10	
PNC	\$	43,598.73	
STAR Ohio	\$	1,138,664.62	
FNB	\$	200,000.00	
FNB MM	\$	7,882,356.71	
PNC Earth Sci	\$	-	
Total			\$ 14,796,364.16

Cash intransit	\$	5,286.10	
Qrt Payroll Not sent	\$	(61.49)	
Child Support	\$	-	
EAO Dues	\$	-	
American Fidelity/Byrnes	\$	(60.60)	
Payroll transfer error 10/11/24	\$	6,000.00	
Outstanding check	\$	(412,117.08)	
CD - Total	\$	28,552.52	\$ (372,400.55)

Change - café	\$	200.00	
Change - Athletics	\$	4,000.00	
Carryover change			
Total			\$ 4,200.00

BANK TOTAL			\$ 14,428,163.61
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CASH POSITION RPT			\$ 14,428,163.61
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\$ -

SUNGARD K-12 EDUCATION

DATE: 11/06/2024

TIME: 14:26:17

SELECTION CRITERIA : ALL

ACCOUNTING PERIOD : 4/25

ORRVILLE CITY SD
OH Cash Position Report

PAGE NUMBER: 11

FUND	SCC	DESCRIPTION BEGIN BALANCE	MTD RECEIPTS	FYTD RECEIPTS	MTD EXPENDITURES	FYTD EXPENDITURES	CURRENT FUND BALANCE	CURRENT ENCUMBRANCE	UNENCUMBERED FUND BALANCE
001		11,610,121.15	680,959.26	8,122,426.86	1,820,908.83	7,068,511.04	12,664,036.97	2,216,865.46	10,447,171.51
002		723,534.56	0.00	477,835.66	0.00	6,817.17	1,194,553.05	0.00	1,194,553.05
003		34,692.22	0.00	415,472.20	0.00	681,338.29	-231,173.87	5,000.00	-236,173.87
006		387,343.85	98,250.03	224,331.60	108,122.09	327,598.62	284,076.83	502,168.17	-218,091.34
007		100,734.95	64.69	265.62	0.00	500.00	100,500.57	0.00	100,500.57
012		1,099.20	0.00	0.00	0.00	0.00	1,099.20	0.00	1,099.20
014		29,922.76	0.00	0.00	856.16	3,026.61	26,896.15	8,877.16	18,018.99
018		52,033.48	1,174.86	2,447.63	1,825.96	7,333.35	47,147.76	3,280.91	43,866.85
019		5,097.27	5,500.00	5,500.00	0.00	0.00	10,597.27	1,000.00	9,597.27
022		947.51	2,252.00	2,252.00	0.00	0.00	3,199.51	1,000.00	2,199.51
034		414,574.19	0.00	0.00	59,935.43	353,882.17	60,692.02	86,153.91	-25,461.89
200		34,416.38	4,665.00	5,309.18	2,523.76	8,430.83	31,294.73	10,098.27	21,196.46
300		166,554.95	37,345.50	115,541.86	21,252.23	83,070.66	199,026.15	68,196.30	130,829.85
451		592.59	3,000.00	3,000.00	0.00	5,400.00	-1,807.41	3,000.00	-4,807.41

SUNGARD K-12 EDUCATION
DATE: 11/06/2024
TIME: 14:26:17
SELECTION CRITERIA : ALL

ACCOUNTING PERIOD : 4/25

ORRVILLE CITY SD
OH Cash Position Report

PAGE NUMBER: 12

FUND	SCC	DESCRIPTION BEGIN BALANCE	MTD RECEIPTS	FYTD RECEIPTS	MTD EXPENDITURES	FYTD EXPENDITURES	CURRENT FUND BALANCE	CURRENT ENCUMBRANCE	UNENCUMBERED FUND BALANCE
452		121.54	0.00	0.00	0.00	0.00	121.54	0.00	121.54
463		6,624.92	0.00	0.00	0.00	0.00	6,624.92	0.00	6,624.92
466		7,360.72	0.00	0.00	0.00	0.00	7,360.72	0.00	7,360.72
516		403.16	81,025.80	102,226.94	32,935.11	101,811.51	818.59	1,170.70	-352.11
533		0.80	0.00	0.00	0.00	0.00	0.80	0.00	0.80
551		0.00	7,479.77	7,479.77	4,046.01	7,220.98	258.79	0.00	258.79
572		-744.50	41,395.52	82,764.14	20,286.72	88,656.33	-6,636.69	17,599.05	-24,235.74
573		68.95	0.00	0.00	0.00	0.00	68.95	0.00	68.95
584		720.00	7,570.22	11,308.97	3,831.45	12,028.97	0.00	14,166.60	-14,166.60
590		-11,498.74	9,805.93	43,482.37	8,066.32	30,729.37	1,254.26	0.00	1,254.26
599		28,152.80	0.00	0.00	0.00	0.00	28,152.80	0.00	28,152.80
GRAND TOTALS:			980,488.58	9,621,644.80	2,084,590.07	8,786,355.90	14,428,163.61	2,938,576.53	11,489,587.08

Fund Number	Fund Name
001	General Fund
002	Bond Retirement Fund
003	Permenant Improvement
006	Food Service
012	Agency Funds
014	Rotary Fund
018	Principal Activity Account
019	Other Grants
022	Tournament Funds
034	Maintenance Fund
200	Student Activity
300	Athletic Fund
451	One Net Grant
452	Telcomm
463	Alternate Challenge grant
466	Straight A grant
467	Student Success and Wellness
507	CARES Funding
510	CRF
516	IDEA - B
533	Title II D
551	LEP Title III
572	Title I
573	Title V
590	Title II-A
599	Other Federal Grant

October 2024 Check Register

CHECK NUMBER	CHECK DATE	VENDOR/PAYER NUMBER	NAME	DESCRIPTION	TRANSACTION AMOUNT
47547	10/03/24	10001548	AMY K MEREDITH	STUDENT SERVICES LI	150.00
47548	10/03/24	10001323	BAUMAN ORCHARD INC	APPLES	45.00
47549	10/03/24	10001639	ANDREW L BRENNER	MILEAGE REIMB	178.22
47550	10/03/24	10001282	DEBORAH HARRIS	TEACHER LICENSE REN	25.00
47551	10/03/24	10000212	CHRISTINE D DOMER	SUPPLIES FOR "THE C	216.99
47551	10/03/24	10000212	CHRISTINE D DOMER	CLASSROOM SUPPLIES	141.32
47552	10/03/24	10000460	ELYSE E CUMMINGS	SUPPLIES AND REWARD	60.52
47553	10/03/24	8509	GREAT LAKES BIOMEDI	STUDENT TESTING	474.00
47554	10/03/24	2305	LAKE REGION OIL IN	PUMPING CHARGES	350.00
47555	10/03/24	1648	LOWE'S	MAINT SUPPLIES	333.21
47557	10/03/24	715	OHSBCA	COACHES MEMBERSHIP	175.00
47557	10/03/24	715	OHSBCA	COACHES MEMBERSHIP	150.00
47558	10/03/24	7635	OPFMA	OPFMA MEMBERSHIP	75.00
47559	10/03/24	378	ORRVILLE HS CAFETER	STAFF FOOD	368.55
47560	10/03/24	4801	RITTMAN EXEMPT VILL	RITTMAN'S PORTION O	2,000.00
47561	10/03/24	4271	SCHOLASTIC INC	CLASSROOM MAG. 150	962.50
47561	10/03/24	4271	SCHOLASTIC INC	MAGAZINES - 135	1,203.13
47562	10/03/24	10000137	DANIEL STEPHEN STEI	MILEAGE REIMBURSEME	336.34
47563	10/03/24	10001689	STACEY NU UBELHART	TEACHER LICENSE REN	45.00
47564	10/03/24	10000988	VERIZON WIRELESS	HOTSPOT WIRELESS SE	267.78
47565	10/03/24	4997	WHITLAM PAINT COMPA	FIELD PAINT	447.20
47566	10/03/24	10000348	WYATT SOLINGER	TEACHER LICENSE REN	45.00
47567	10/08/24	8037	AQUA CLEAR	WATER FOR WATER COO	12.00
47568	10/08/24	1215	BERKEY TROPHIES	FALL SPORTS AWARDS	175.00
47569	10/08/24	51	BUEHLER FOOD MARKET	SUPPLIES	43.22
47569	10/08/24	51	BUEHLER FOOD MARKET	SUPPLIES	54.91
47569	10/08/24	51	BUEHLER FOOD MARKET	OPEN PO	60.68
47569	10/08/24	51	BUEHLER FOOD MARKET	HEALTH AND WELLNESS	720.00
47569	10/08/24	51	BUEHLER FOOD MARKET	GROCERIES	873.06
47569	10/08/24	51	BUEHLER FOOD MARKET	TO PURCHASE WATER F	19.95
47570	10/08/24	10000299	E H HARDWARE GROUP	MISC SUPPLIES	8.98
47570	10/08/24	10000299	E H HARDWARE GROUP	MAINT SUPPLIES	398.95
47571	10/08/24	135	EAST CENTRAL OHIO E	DRIVER RECERT	85.00
47571	10/08/24	135	EAST CENTRAL OHIO E	DRIVER RECERT	100.00
47571	10/08/24	135	EAST CENTRAL OHIO E	DRIVER RECERT	150.00
47572	10/08/24	8403	FND CONSULTING SERV	FOOD SERVICE CONSUL	600.00
47573	10/08/24	10001354	FOLLETT CONTENT SOL	LIBRARY BOOKS AND M	641.79
47574	10/08/24	10001663	GOODYEAR TIRE RUBBE	FRONT AND REAR BUS	572.46
47575	10/08/24	10001515	HILL INTERNATIONAL	BUS PARTS	1,320.10
47576	10/08/24	10001684	RACHEL MCINTOSH	CONSUMABLE ITEMS FO	150.00
47577	10/08/24	10001562	GENUINE PARTS COMPA	BUS SUPPLIES	174.87
47577	10/08/24	10001562	GENUINE PARTS COMPA	MAINT SUPPLIES	219.70
47578	10/08/24	1011	RAMSEYER FARMS	FIELD TRIP TO RAMSE	470.00
47579	10/08/24	824	SMETZER TIRE	TIRES FOR BUSES	80.90
47580	10/08/24	10000167	KENT A SMITH	GRLS TENNIS NET AN	65.27
47581	10/08/24	10000849	STEVE WEISS MUSIC I	SHEET MUSIC	24.65
47582	10/08/24	4737	THE GLASS DOCTOR	GLASS REPLACEMENT &	350.00
47583	10/08/24	10001506	TOSHIBA AMERICAN BU	COPIER SUPPLIES	40.00
47584	10/08/24	10001641	WAYNE GARAGE DOOR S	REMAINING BALANCE D	30.00
47585	10/16/24	528	TREASURER OF STATE	FINANCIAL AUDIT	8,733.00
47586	10/16/24	10001323	BAUMAN ORCHARD INC	APPLES	144.00
47587	10/16/24	1215	BERKEY TROPHIES	FALL SPORTS AWARDS	556.00
47588	10/16/24	10000079	DOUGLAS G DAVAUT	TEACHER LICENSE REN	75.00
47589	10/16/24	10000109	SANDRA J DAVAUT	TEACHER LICENSE REN	75.00
47590	10/16/24	6324	EXPERT TS	FOOTBALL ORDERED TE	350.00
47590	10/16/24	6324	EXPERT TS	SUPPLEMENT TO O2500	92.00
47591	10/16/24	7841	GREEN LOCAL SCHOOL	CROSS COUNTRY INVIT	500.00
47592	10/16/24	10000337	DEBRA J GRESSER	TEACHER LICENSE REN	25.00
47593	10/16/24	10000012	BRIANNA M HINKLE	TUITION REIMBURSEME	8,769.37
47594	10/16/24	854	MIDLAND CNCL GOVERN	BILLING SUMMARY	7,914.66
47594	10/16/24	854	MIDLAND CNCL GOVERN	BILLING SUMMARY	26,708.77
47595	10/16/24	326	MULTI-COUNTY JUVENI	TUITION FOR STUDENT	2,461.25
47596	10/16/24	7879	OHSAA	ANNUAL ALL SPORTS D	1,050.00
47597	10/16/24	715	OHSBCA	DISTRICT 4 TEAM DUE	25.00
47597	10/16/24	715	OHSBCA	DISTRICT 4 TEAM DUE	25.00
47598	10/16/24	10000229	JENNIFER L ORR	CLASSROOM SUPPLIES	236.92
47599	10/16/24	10001681	QUALITY LAPEL PINS	CHALLENGE COINS	502.99
47600	10/16/24	4271	SCHOLASTIC INC	SCOPE MAG.	2,714.29
47601	10/16/24	10001693	PATRICIA SMITH	TEACHER LICENSE REN	25.00
47602	10/16/24	10001655	SUMMA HEALTH SYSTEM	ATHLETIC TRAINER 24	6,666.67
47602	10/16/24	10001655	SUMMA HEALTH SYSTEM	ATHLETIC TRAINER 24	6,666.67

October 2024 Check Register

CHECK NUMBER	CHECK DATE	VENDOR/PAYER NUMBER	NAME	DESCRIPTION	TRANSACTION AMOUNT
47602	10/16/24	10001655	SUMMA HEALTH SYSTEM	ATHLETIC TRAINER 24	6,666.67
47603	10/16/24	10001506	TOSHIBA AMERICAN BU	BLK AND COLOR OVERA	52.87
47603	10/16/24	10001506	TOSHIBA AMERICAN BU	BLK AND COLOR OVERA	52.87
47603	10/16/24	10001506	TOSHIBA AMERICAN BU	BLK AND COLOR OVERA	52.87
47604	10/16/24	7025	TREASURER STATE OF	FINGER PRINTING ORR	450.50
47605	10/16/24	566	WAYNE CO SCH CAREER	BUSINESS ENTREPRENE	11,400.55
47606	10/16/24	10001664	WESTCOM WIRELESS IN	FOOTBALL COACHES HE	3,300.00
47607	10/22/24	10000635	JOHN E CALAME	TUITION REIMBURSEME	217.19
47608	10/22/24	10000213	HEIDI T CASKEY	TUITION REIMBURSEME	332.08
47609	10/22/24	10000410	DANIEL T CORELL	TUITION REIMBURSEME	419.66
47610	10/22/24	10000142	MARLOWE E DAUGHERTY	TUITION REIMBURSEME	140.12
47611	10/22/24	10000131	CASSANDRA M FREEMAN	TUITION REIMBURSEME	5,201.94
47612	10/22/24	10000640	SHELBY J HALL	TUITION REIMBURSEME	11,324.46
47613	10/22/24	10000370	LAURIE A HALLER	TUITION REIMBURSEME	217.19
47614	10/22/24	10000274	MICHELLE L HELLER	TUITION REIMBURSEME	130.31
47615	10/22/24	10000217	CAREN ANN HOWES	TUITION REIMBURSEME	635.44
47616	10/22/24	10001142	KEVIN A INDERMUHLE	TUITION REIMBURSEME	2,916.24
47617	10/22/24	10000233	CHRISTOPHER W JONES	TUITION REIMBURSEME	1,044.02
47618	10/22/24	10000101	KATHLEEN A KROLL	TUITION REIMBURSEME	140.12
47619	10/22/24	10000589	MELISSA LYNN PHIPPS	TUITION REIMBURSEME	6,998.98
47620	10/22/24	10000228	SCHOENA M RICHARDSO	TUITION REIMBURSEME	325.78
47621	10/22/24	10000330	TAWNI J SHUPP	TUITION REIMBURSEME	217.19
47622	10/22/24	10000261	ASHLEY L SLABAUGH	TUITION REIMBURSEME	325.78
47623	10/22/24	10000510	ELIZABETH R STOLL	TUITION REIMBURSEME	1,043.99
47624	10/22/24	10000473	ALEXIS M MASON	TUITION REIMBURSEME	1,152.48
47625	10/22/24	10001429	ALISHA LORRAINE TOP	TUITION REIMBURSEME	332.78
47626	10/22/24	10000221	RACHEL C WELLS	TUITION REIMBURSEME	4,634.46
47627	10/22/24	10000645	JOSEPH M YURIK	TUITION REIMBURSEME	6,410.47
47628	10/22/24	10000478	MATTHEW S ZUERCHER	TUITION REIMBURSEME	839.32
47629	10/24/24	8037	AQUA CLEAR	WATER COOLER FOR CO	229.00
47629	10/24/24	8037	AQUA CLEAR	WATER FOR WATER COO	54.00
47630	10/24/24	10001323	BAUMAN ORCHARD INC	KINDERGARTEN FIELD	678.00
47631	10/24/24	1215	BERKEY TROPHIES	FALL SPORTS AWARDS	225.00
47632	10/24/24	767	CITY OF ORRVILLE	SENIOR BANNER POLES	1,787.69
47632	10/24/24	767	CITY OF ORRVILLE	SENIOR BANNER POLES	1,787.70
47633	10/24/24	7115	CONNECTION EDUCATIO	TUITION FOR STUDENT	29,440.00
47634	10/24/24	10001694	DANYIEL JOHNSON	KEEGAN JOHNSON	15.00
47635	10/24/24	10000990	CHRISTIAN CHILDREN'	LINE ONE CLOSED IN	3,750.00
47636	10/24/24	6324	EXPERT TS	VARSITY JACKET REIM	100.00
47637	10/24/24	7245	GIONINOS PIZZA	LUNCH FOR ADMINISTR	123.53
47638	10/24/24	8509	GREAT LAKES BIOMEDI	STUDENT TESTING	618.75
47639	10/24/24	10000462	CRAIG B GRIMES	REIMBURSEMENT SCIEN	240.00
47640	10/24/24	10001532	KALEIDOSCOPE LEARNI	NRF RISE UP	25.00
47641	10/24/24	10001319	KOALA TEE SCREENPRI	CHOIR TSHIRTS	477.60
47641	10/24/24	10001319	KOALA TEE SCREENPRI	CHOIR SHIRTS	517.20
47642	10/24/24	10001677	ALBERT DANGLLO	TRANSFORMING TEAM C	6,250.00
47643	10/24/24	356	LETTERGRAPHICS INC	ATHLETICS SIGNAGE	250.00
47644	10/24/24	2664	OAGC	OAGC CONFERENCE REG	360.00
47645	10/24/24	2597	SAM'S CLUB DIRECT	VENDING SUPPLIES	646.64
47645	10/24/24	2597	SAM'S CLUB DIRECT	HOMECOMING SUPPLIES	285.60
47645	10/24/24	2597	SAM'S CLUB DIRECT	CLOSED LINE ONE IN	74.56
47646	10/24/24	10001374	SHARON F GRIMES	CONCERT ACCOMPANIST	100.00
47647	10/24/24	8263	STARK STATE COLLEGE	BOOKSTORE CHARGES F	420.97
47648	10/24/24	10001506	TOSHIBA AMERICAN BU	BLK AND COLOR OVERA	1,414.94
47648	10/24/24	10001506	TOSHIBA AMERICAN BU	BLK AND COLOR OVERA	1,414.95
47648	10/24/24	10001506	TOSHIBA AMERICAN BU	BLK AND COLOR OVERA	1,414.95
47649	10/24/24	10001637	DAVID M TOTH	MILEAGE REIMB	322.40
47650	10/24/24	4840	WEED ZAPPER LLC	FALL & SPRING TREAT	1,208.00
47651	10/25/24	10000001	MARK A DICKERHOOF	MILEAGE REIMB	258.62
47652	10/31/24	900013	AMERICAN FUNDS SERV	DED:6000 AMER FUNDS	200.00
47652	10/31/24	900013	AMERICAN FUNDS SERV	DED:6000 AMER FUNDS	200.00
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3504 VISION FAM	12.04
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3502 VIS EMP +	21.72
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3503 VIS EMP +	62.58
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3500 VSN FAM	120.40
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3501 VIS SNG	128.34
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3502 VIS EMP +	21.72
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3503 VIS EMP +	62.58
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3500 VSN FAM	120.40
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3501 VIS SNG	128.34
47653	10/31/24	10001363	AMERITAS LIFE INSUR	DED:3504 VISION FAM	12.04

October 2024 Check Register

CHECK NUMBER	CHECK DATE	VENDOR/PAYER NUMBER	NAME	DESCRIPTION	TRANSACTION AMOUNT
47654	10/31/24	10000021	MASSILLON CITY INCO	DED:48244M MCTX	143.51
47654	10/31/24	10000021	MASSILLON CITY INCO	DED:48244M MCTX	144.41
47655	10/31/24	2976	BRIGHTHOUSE LIFE I	DED:6003 METLIFE	207.50
47655	10/31/24	2976	BRIGHTHOUSE LIFE I	DED:6003 METLIFE	207.50
47656	10/31/24	900010	SECURITY BENEFIT LI	DED:6006 SECURITY	625.00
47656	10/31/24	900010	SECURITY BENEFIT LI	DED:6006 SECURITY	625.00
47657	10/31/24	4787	STARK COUNTY DEPT O	DED:5001 FLEX MED	1,501.13
47657	10/31/24	4787	STARK COUNTY DEPT O	DED:5000 FLEX D. C.	50.00
47657	10/31/24	4787	STARK COUNTY DEPT O	DED:5001 FLEX MED	1,501.13
47657	10/31/24	4787	STARK COUNTY DEPT O	DED:5000 FLEX D. C.	50.00
47658	10/31/24	4721	STARK COUNTY SCHOOL	ADJUSTMENT	(6.28)
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:4510 TREAS LIFE	6.25
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:4512 LIFE IN	6.26
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:4509 CLASS LIFE	206.25
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:4507 CERT LIFE	743.75
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:4508 SUPT LIFE	35.50
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:4506 LIFE ADD'L	174.58
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3003 DENT BRD	1,180.08
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3021 DENT BRD	2,116.00
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3013 DENT BRD	2,645.00
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3007 DENT BRD	2,896.56
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3005 DENT BRD	5,819.00
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3001 DENT BRD	12,167.00
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3028 DENTAL	264.50
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3023 DENT BRD	429.12
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:3015 DENT BRD	750.96
47658	10/31/24	4721	STARK COUNTY SCHOOL	ADJUSTMENT	(10.40)
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2032 MEDICAL	1,285.55
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2000 INS FAM	1,285.55
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2003 INS BRD	1,588.23
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2006 INS SGL	2,117.04
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2018 INS SGL	3,175.56
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2026 INS SGL	3,705.87
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2001 INS BRD	5,142.20
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2024 INS FAM	10,284.40
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2016 INS FAM	11,569.95
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2010 INS SGL	14,294.07
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2008 INS FAM	33,424.30
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2004 INS FAM	44,994.25
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2030 INS SGL	243.24
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2014 INS SGL	528.91
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2002 INS SGL	529.26
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2032 MEDICAL	1,285.55
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2000 INS FAM	1,285.55
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2003 INS BRD	1,588.23
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2006 INS SGL	2,117.04
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2018 INS SGL	3,175.56
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2026 INS SGL	3,705.87
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2030 INS SGL	243.24
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2014 INS SGL	528.91
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2002 INS SGL	529.26
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2001 INS BRD	5,142.20
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2024 INS FAM	10,284.40
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2016 INS FAM	11,569.95
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2010 INS SGL	14,294.07
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2008 INS FAM	33,424.30
47658	10/31/24	4721	STARK COUNTY SCHOOL	DED:2004 INS FAM	44,994.25
47659	10/31/24	900015	VOYA FINANCIAL RELI	DED:6008 VOYA 403B	75.00
47659	10/31/24	900015	VOYA FINANCIAL RELI	DED:6008 VOYA 403B	75.00
47660	10/30/24	10001323	BAUMAN ORCHARD INC	SUPPLIES FOR CHARAC	36.00
47661	10/30/24	10000142	MARLOWE E DAUGHERTY	CONSUMABLE ITEMS FO	180.58
47662	10/30/24	10001316	MEGAN J DEIS	SUPPLIES AND REWARD	295.13
47663	10/30/24	1798	DUMONTS	GIRLS BASKETBALL EQ	649.50
47663	10/30/24	1798	DUMONTS	BALLS, SCOREBOOKS A	1,189.25
47664	10/30/24	10001329	DANIEL ALLEN MICHAEL	CLASSROOM SUPPLIES	262.43
47665	10/30/24	854	MIDLAND CNCL GOVERN	MFA SECURITY KEYS	503.36
47666	10/30/24	199	OASBO	TREASURER DUES	748.00
47666	10/30/24	199	OASBO	TREASURER DUES	853.00
47667	10/30/24	378	ORRVILLE HS CAFETER	STAFF FOOD	41.90
47667	10/30/24	378	ORRVILLE HS CAFETER	CAFETERIA CATERING	42.25
47668	10/30/24	10001642	REBEL ATHLETICS INC	CHEER UNIFORMS	235.00

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47669	10/30/24	8283	RED RIVER PRESS INC	ELLII ANNUAL SUBSCR	880.00
47670	10/30/24	4271	SCHOLASTIC BOOK FAI	FALL BOOK FAIR	5,034.77
47671	10/30/24	10000988	VERIZON WIRELESS	HOTSPOT WIRELESS SE	195.78
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLIES	36.97
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLIES	39.00
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	CLASSROOM SUPPLIES	67.93
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	CLASSROOM SUPPLIES	150.46
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLY	35.73
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLY	35.86
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLY	70.78
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLY	71.18
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLY	130.04
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	BASKETBALLS - 10	206.20
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	CONSUMABLE ITEMS FO	(9.79)
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	CLASS ROOM MEDIA	60.00
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	ITEMS FOR HS COMFY	606.40
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	ITEMS FOR HS COMFY	1,147.84
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	BOXES OF SLIPSTICK	294.75
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	SUPPLIES AND MATERI	53.85
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	46.86
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	67.67
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	114.52
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	156.17
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	208.22
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	(49.60)
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	(37.20)
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	(27.28)
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	(16.12)
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	DRY ERASE MARKERS	(11.16)
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	LEAF BLOWERS	179.98
V1000041	10/03/24	10000678	AMAZON CAPITAL SERV	MEDIA EQUIPMENT	805.53
V1000042	10/03/24	10000736	BACKGROUND INVESTIG	VOLUNTEER BACKGROUN	98.70
V1000043	10/03/24	3074	EJ THERAPY INC	OT, PT SERVICES FOR	47.20
V1000043	10/03/24	3074	EJ THERAPY INC	OT, OT, O&M SERVICE	4,162.38
V1000044	10/03/24	1268	GORDON FOOD SERVICE	BLANKET PO	10,489.88
V1000044	10/03/24	1268	GORDON FOOD SERVICE	BLANKET PO	12,022.04
V1000044	10/03/24	1268	GORDON FOOD SERVICE	BLANKET PO	14,513.46
V1000045	10/03/24	3137	GRAINGER INDUSTRIAL	MAINT SUPPLIES	123.24
V1000046	10/03/24	10001393	KIMBLE COMPANY	TRASH SERVICES ALL	1,775.20
V1000047	10/03/24	1015	MEDCO SUPPLY COMPAN	ATHLETIC TRAINING S	530.00
V1000048	10/03/24	7637	MIDLAND HARDWARE CO	SCHLAGE MORTISE SET	2,648.38
V1000049	10/03/24	10001337	MORAN HEATING AND C	HVAC REPAIRS OMS	555.35
V1000050	10/03/24	1122	ALFRED NICKLES BAKE	BLANKET PO	584.39
V1000050	10/03/24	1122	ALFRED NICKLES BAKE	BLANKET PO	587.13
V1000050	10/03/24	1122	ALFRED NICKLES BAKE	BLANKET PO	827.84
V1000051	10/03/24	1125	NRH ELECTRIC INC	MAINTENANCE SUPPLIE	66.58
V1000052	10/03/24	10001035	SCHOOL SPECIALTY LL	OFFICE MISC.	264.22
V1000053	10/03/24	8343	SMITHFOODS INC	BLANKET PO	5,788.08
V1000054	10/03/24	501	STANTON'S SHEET MUS	CONCERT BAND SHEET	73.33
V1000055	10/03/24	1080	STAPLES BUSINESS AD	OFFICE SUPPLY	15.36
V1000055	10/03/24	1080	STAPLES BUSINESS AD	OFFICE SUPPLIES	59.30
V1000055	10/03/24	1080	STAPLES BUSINESS AD	OFFICE SUPPLIES	425.46
V1000056	10/03/24	10001561	USA CLEAN BY JON DO	MAINTENANCE SUPPLIE	212.23
V1000057	10/08/24	949	ALCO CHEM INC	HUSKY DUO COMPLETE	200.00
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	CHARACTER ED ITEMS	156.94
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	HOMECOMING SUPPLIES	310.25
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	SUPPLIES AND MATERI	65.99
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	BASEBALL EQUIPMENT	3,000.00
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	SUPPLEMENT TO PO #2	583.00
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLIES	308.06
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	OFFICE MISC	78.51
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	ITEMS FOR HS COMFY	579.11
V1000058	10/08/24	10000678	AMAZON CAPITAL SERV	CONSUMABLE ITEMS FO	26.55
V1000059	10/08/24	7259	AULTWORKS OCCUPATIO	PHYSICALS	71.00
V1000060	10/08/24	10001134	AUTOMATED LOGIC CON	RETROFIT OF OMS HVA	56,646.70
V1000061	10/08/24	3938	CARDINAL BUS SALES	BUS PARTS	2,861.01
V1000062	10/08/24	3111	CDW GOVERNMENT INC	MICROSOFT 365 SUBSC	10,088.30
V1000062	10/08/24	3111	CDW GOVERNMENT INC	MICROSOFT WINDOWS S	168.33
V1000063	10/08/24	2673	CINTAS CORPORATION	UNIFORMS / CLEANING	444.06
V1000063	10/08/24	2673	CINTAS CORPORATION	MOP RENTAL	396.22
V1000064	10/08/24	100	CRAMER OIL INC	GAS / DIESEL FUEL	7,839.51

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V1000065	10/08/24	835	GOPHER	PHYSICAL EDUCATION	506.73
V1000066	10/08/24	3137	GRAINGER INDUSTRIAL	MAINT SUPPLIES	4.54
V1000066	10/08/24	3137	GRAINGER INDUSTRIAL	MAINT SUPPLIES	182.78
V1000067	10/08/24	7969	HEARTLAND PAYMENT S	HEARTLAND ANNUAL SU	5,804.00
V1000068	10/08/24	10000536	HERSHEY'S ICE CREAM	BLANKET PO	344.04
V1000069	10/08/24	3941	OHIO FLOOR COMPANY	INSURANCE DEDUCTIBL	25,000.00
V1000070	10/08/24	7095	PEARSON ASSESSMENTS	PROTOCOLS FOR SCHOO	65.20
V1000071	10/08/24	10000144	POINT SPRING & DRIV	BUS PARTS	358.23
V1000072	10/08/24	415	QUILL CORPORATION	OFFICE SUPPLIES	52.11
V1000072	10/08/24	415	QUILL CORPORATION	OFFICE SUPPLIES	56.48
V1000072	10/08/24	415	QUILL CORPORATION	OFFICE SUPPLIES	61.18
V1000072	10/08/24	415	QUILL CORPORATION	OFFICE SUPPLIES	68.38
V1000072	10/08/24	415	QUILL CORPORATION	OFFICE SUPPLIES	93.24
V1000072	10/08/24	415	QUILL CORPORATION	OFFICE SUPPLIES	106.51
V1000072	10/08/24	415	QUILL CORPORATION	OFFICE SUPPLIES	1,190.03
V1000073	10/08/24	10001687	SCHOOLS INTERPERABI	A4L COMMUNITY SUBSC	975.00
V1000074	10/08/24	874	STALEY TECHNOLOGIES	2 WAY RADIOS FOR BU	1,416.35
V1000075	10/08/24	1080	STAPLES BUSINESS AD	OFFICE SUPPLY	42.59
V1000075	10/08/24	1080	STAPLES BUSINESS AD	SUPPLIES AND MATERI	147.17
V1000075	10/08/24	1080	STAPLES BUSINESS AD	SUPPLIES AND MATERI	69.24
V1000076	10/08/24	564	TRI COUNTY ESC	MSP ADMIN FEE (MEDI	5,937.68
V1000076	10/08/24	564	TRI COUNTY ESC	ORRVILLE PRESCHOOL	8,164.88
V1000076	10/08/24	564	TRI COUNTY ESC	STEM - VIERHELLER	2,521.67
V1000076	10/08/24	564	TRI COUNTY ESC	LITERACY COACH - KE	8,863.29
V1000076	10/08/24	564	TRI COUNTY ESC	CAREER COACH AMANDA	7,023.66
V1000076	10/08/24	564	TRI COUNTY ESC	DEPOSIT	29,525.00
V1000076	10/08/24	564	TRI COUNTY ESC	WELLNESS - LORSON	3,831.45
V1000077	10/08/24	3718	ZEP MANUFACTURING	SHOP SUPPLIES	106.36
V1000085	10/16/24	3180	A1 SPORTS SALES	YEARBOOK T-SHIRTS	390.00
V1000086	10/16/24	10000678	AMAZON CAPITAL SERV	SUPPLIES FOR SPECIA	(139.99)
V1000086	10/16/24	10000678	AMAZON CAPITAL SERV	SUPPLIES FOR SPECIA	139.99
V1000086	10/16/24	10000678	AMAZON CAPITAL SERV	SUPPLIES AND MATERI	136.37
V1000086	10/16/24	10000678	AMAZON CAPITAL SERV	ITEMS FOR HS COMFY	107.96
V1000086	10/16/24	10000678	AMAZON CAPITAL SERV	ITEMS FOR HS COMFY	1,053.38
V1000086	10/16/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLY	21.14
V1000086	10/16/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLY	35.59
V1000087	10/16/24	830	DELL MARKETING LP	DELL ULTRASHARP 27	765.27
V1000088	10/16/24	3074	EJ THERAPY INC	OT, PT SERVICES FOR	292.64
V1000088	10/16/24	3074	EJ THERAPY INC	OT, OT, O&M SERVICE	6,777.69
V1000089	10/16/24	3137	GRAINGER INDUSTRIAL	MAINT SUPPLIES	22.65
V1000089	10/16/24	3137	GRAINGER INDUSTRIAL	MAINT SUPPLIES	27.09
V1000090	10/16/24	7999	HERITAGE TELEPHONE	PHONE SERVICE	907.25
V1000091	10/16/24	10001600	HOLMES PEST CONTROL	PEST CONTROL	75.00
V1000091	10/16/24	10001600	HOLMES PEST CONTROL	PEST CONTROL	75.00
V1000091	10/16/24	10001600	HOLMES PEST CONTROL	PEST CONTROL	75.00
V1000092	10/16/24	7903	KOORSEN FIRE & SECU	BUILDING SERVICES -	188.85
V1000093	10/16/24	2350	MCCLINTOCK ELECTRIC	HIGH SCHOOL KITCHEN	2,080.00
V1000094	10/16/24	780	ORRVILLE PLUMBING &	MAINTENANCE SUPPLIE	906.60
V1000095	10/16/24	10000535	PETERS KALAIL & MAR	LEGAL SERVICES	2,572.00
V1000096	10/16/24	2141	REA ASSOCIATES	COMPILATION OF FINA	750.00
V1000096	10/16/24	2141	REA ASSOCIATES	COMPILATION OF FINA	1,000.00
V1000096	10/16/24	2141	REA ASSOCIATES	COMPILATION OF FINA	1,250.00
V1000096	10/16/24	2141	REA ASSOCIATES	COMPILATION OF FINA	5,300.00
V1000097	10/16/24	7075	S A N E	SUPPLIES AND MATERI	129.40
V1000098	10/16/24	10000555	VOICE SOLUTIONS AND	REPAIRS - CO	23.95
V1000098	10/16/24	10000555	VOICE SOLUTIONS AND	REPAIRS - HS	85.00
V1000099	10/16/24	1080	STAPLES BUSINESS AD	CLASSROOM SUPPLIES	377.32
V1000100	10/16/24	564	TRI COUNTY ESC	LEGAL SERVICES - 24	2,425.00
V1000101	10/16/24	10001561	USA CLEAN BY JON DO	MAINTENANCE SUPPLIE	144.35
V1000102	10/16/24	4045	WILLIAM V MAC GILL	CLINIC SUPPLIES	69.29
V1000103	10/16/24	10001046	WINGS OF CHANGE THE	TUITION FOR JW	5,250.00
V1000103	10/16/24	10001046	WINGS OF CHANGE THE	TUITION FOR JW	7,410.00
V1000104	10/24/24	1705	20 20 CHEMICAL CO	BLANKET PO	734.56
V1000105	10/24/24	8125	88 KEYS PIANO TUNIN	PIANO TUNING	110.00
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	SUPPLIES AND MATERI	51.72
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	SUPPLIES AND MATERI	62.77
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	SUPPLIES AND MATERI	30.77
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	STUDENT COUNCIL PRO	34.89
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	STUDENT COUNCIL PRO	59.88
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	STUDENT COUNCIL PRO	397.61
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	SUPPLIES	91.97

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V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	REFLECTIVE VESTS AN	95.88
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLY	54.35
V1000106	10/24/24	10000678	AMAZON CAPITAL SERV	OFFICE SUPPLIES	34.47
V1000107	10/24/24	7766	BLUUM OF MINNESOTA	SAMSUNG 65 INCH BED	4,002.00
V1000107	10/24/24	7766	BLUUM OF MINNESOTA	SECURITY SMARTMOUNT	130.00
V1000107	10/24/24	7766	BLUUM OF MINNESOTA	ESTIMATED SHIPPING/	284.00
V1000108	10/24/24	3111	CDW GOVERNMENT INC	SHURE H55 BAND WIRE	713.13
V1000109	10/24/24	10000496	COUNSELING CNTR WAY	COUNSELING SERVICES	17,666.25
V1000110	10/24/24	3137	GRAINGER INDUSTRIAL	MAINT SUPPLIES	51.12
V1000111	10/24/24	10000394	JW PEPPER SON INC	SHEET MUSIC	189.36
V1000112	10/24/24	7829	KIDRON ELECTRIC	REPAIRS	348.55
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC FOR FIELD	288.78
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC FOR SOCCER	13.37
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC FOR HS	11,635.91
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC FOR OMS	8,632.68
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC FOR OES	6,594.46
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC FOR BUS GA	305.58
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC & WATER FO	163.83
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC FOR FIELD	399.18
V1000113	10/24/24	379	ORRVILLE UTILITIES	ELECTRIC BOE	1,401.89
V1000113	10/24/24	379	ORRVILLE UTILITIES	WATER & SEWER FOR F	236.86
V1000113	10/24/24	379	ORRVILLE UTILITIES	WATER & SEWER MULTI	285.52
V1000113	10/24/24	379	ORRVILLE UTILITIES	WATER & SEWER FOR H	1,136.01
V1000113	10/24/24	379	ORRVILLE UTILITIES	WATER & SEWER FOR O	1,188.58
V1000113	10/24/24	379	ORRVILLE UTILITIES	WATER & SEWER FOR O	1,467.52
V1000113	10/24/24	379	ORRVILLE UTILITIES	WATER FOR BUS GARAG	83.79
V1000114	10/24/24	415	QUILL CORPORATION	OPEN PO FOR OFFICE	103.33
V1000115	10/24/24	1080	STAPLES BUSINESS AD	OFFICE SUPPLIES	72.47
V1000115	10/24/24	1080	STAPLES BUSINESS AD	OFFICE SUPPLIES	100.69
V1000115	10/24/24	1080	STAPLES BUSINESS AD	MISC SUPPLIES	14.55
V1000115	10/24/24	1080	STAPLES BUSINESS AD	MISC SUPPLIES	25.95
V1000116	10/24/24	564	TRI COUNTY ESC	MATH PROFESSIONAL D	1,575.00
V1000117	10/24/24	10001561	USA CLEAN BY JON DO	MAINTENANCE SUPPLIE	828.43
V1000118	10/24/24	900005	FARMERS NATIONAL BA	5X8 FLAGS FOR THE D	250.35
V1000118	10/24/24	900005	FARMERS NATIONAL BA	RESIDENCE INN COLUM	325.36
V1000118	10/24/24	900005	FARMERS NATIONAL BA	HOTEL ROOM FOR OAHF	134.00
V1000118	10/24/24	900005	FARMERS NATIONAL BA	HOTEL ROOM FOR OAHF	134.00
V1000118	10/24/24	900005	FARMERS NATIONAL BA	MISC WELLNESS SUPPL	272.80
V1000118	10/24/24	900005	FARMERS NATIONAL BA	SUPER TEACHER WORKS	49.90
V1000118	10/24/24	900005	FARMERS NATIONAL BA	VARIDESK FOR DAVID	339.15
V1000118	10/24/24	900005	FARMERS NATIONAL BA	HOTEL REGISTRATION	154.00
V1000118	10/24/24	900005	FARMERS NATIONAL BA	WALMART--EXTRA PANT	299.33
V1000118	10/24/24	900005	FARMERS NATIONAL BA	DONUTS/COFFEE FOR S	61.96
V1000118	10/24/24	900005	FARMERS NATIONAL BA	PAYMENT FOR ARMSTRO	145.90
V1000118	10/24/24	900005	FARMERS NATIONAL BA	BASKETBALL COACH'S	315.00
V1000118	10/24/24	900005	FARMERS NATIONAL BA	COACH'S CLINIC REGI	315.00
V1000118	10/24/24	900005	FARMERS NATIONAL BA	UPS SHIPPING COSTS	125.79
V1000118	10/24/24	900005	FARMERS NATIONAL BA	SUPPLEMENT TO POWO2	105.00
V1000136	10/30/24	1705	20 20 CHEMICAL CO	BLANKET PO	552.00
V1000137	10/30/24	10000678	AMAZON CAPITAL SERV	SUPPLIES	22.50
V1000137	10/30/24	10000678	AMAZON CAPITAL SERV	TECHNOLOGY ITEMS	1,099.80
V1000138	10/30/24	7766	BLUUM OF MINNESOTA	MONOPRICE SLIMSELEC	219.96
V1000139	10/30/24	830	DELL MARKETING LP	PRECISION 3460 SMAL	4,532.25
V1000140	10/30/24	10001190	EDULASTIC	EDULASTIC TEACHER P	250.00
V1000141	10/30/24	1056	FRIENDLY WHOLESAL	QUOTE #165858	95.60
V1000142	10/30/24	1102	GORDON STOWE	CABLE TDH-39 HEADSE	54.00
V1000142	10/30/24	1102	GORDON STOWE	ESTIMATED SHIPPING/	20.00
V1000143	10/30/24	501	STANTON'S SHEET MUS	SHEET MUSIC FOR PRO	18.03
V1000144	10/30/24	1080	STAPLES BUSINESS AD	SUPPLIES AND MATERI	14.41
V1000145	10/30/24	10000966	VOCABULARY COM	1 YEAR CLASSROOM LI	398.00

885,848.86

Book Policy manual

Section Issue 1 of 2024 February READY FOR OSBA

Title Update Review Form

Code February 2024

Status

**Update Review Form
February 2024**

Please confirm that this completed form AND the corresponding documents are available in the Issue 1 of 2024 February - READY FOR OSBA section in your policy site.

Policies with an * by the policy code indicate the policy is required.

Remember to notify OSBA after your updates have been adopted by your board. Email the name of your district and the title of your completed READY section to policyupdates@ohioschoolboards.org.

ACTION: Revised

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	DATE ADOPTED
*IGBEA-R	Reading Skills Assessment and Intervention (Third Grade Reading Guarantee)	updated to reflect HB 101 changes, strengthened language and provided clarity around what the current law requires; removed references to phase-in options that are no longer applicable		

ACTION: Other (The policies BDDA, BDDG and EHA mentioned below were recommended for update relating to Open Meetings Law requirements in PDQs in 2023. If your board already adopted the recommended updates from 2023 for BDDA, BDDG and EHA, no further action is required in this section. If you are not sure whether your policy needs updated or know it was NOT updated in 2023, please contact your OSBA policy consultants to review your locally adopted policy and provide updated sample language for review.)

POLICY	TITLE
*BDDA	Notification of Meetings - No change needed
BDDG	Minutes - Changes made
*EHA	District Records Commission, Records Retention and Disposal - No change needed

Questions? Contact OSBA:

by email: policyupdates@ohioschoolboards.org

by phone: 614-540-4000

Book	Policy manual
Section	Issue 1 of 2024 February READY FOR OSBA
Title	Copy of Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
Code	IGBEA-R
Status	
Adopted	October 16, 2014
Last Revised	November 16, 2023
Prior Revised Dates	11/19/2015, 03/17/2022

Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)

The District is required annually to assess the reading skills of each K-3 student in accordance with all statutory timelines, except those students with significant cognitive disabilities or other disabilities as authorized by the ~~Ohio Department of Education (ODE)~~ Ohio Department of Education and Workforce (ODEW) on a case-by-case basis. The District uses the diagnostic assessment to measure reading ability either approved under State law or a comparable tool that has been approved by ~~ODE~~ ODEW.

If the diagnostic assessment shows that a student is not reading at grade level, the District provides written notification to the parents or guardian that includes:

1. notice that the school has identified a substantial reading deficiency in their child;
2. a description of current services provided to the student;
3. a description of proposed supplemental instruction services and supports that will be provided to the student that designed to remediate the identified areas of reading deficiency;
4. notice that the diagnostic assessment for third grade reading is not the sole determinant of promotion and that additional evaluations and assessments are available; ~~and~~
5. notice that the student will be retained unless the student falls under an exemption or attains the appropriate level of reading competency by the end of third grade and;
6. **a statement connecting the child's proficiency level in reading to long-term outcomes of success related to proficiency in reading.**

For a student not reading at grade level, the District provides intensive reading instruction services and regular diagnostic assessments immediately following the identification of a reading deficiency until the development of the reading improvement and monitoring plan referenced below. These intervention services must:

1. include research-based reading strategies that have been shown to be successful in improving the reading skills of low-performing readers and
2. be targeted at the student's identified reading deficiencies.

For each student receiving required reading intervention, the District develops a reading improvement and monitoring plan. This plan is developed within 60 days of receiving the student's results on the diagnostic assessment. The plan includes all of the following:

1. identification of the student's specific reading deficiencies;

2. a description of additional instructional services that target the student's identified reading deficiencies;
3. opportunities for the student's parents or guardians to be involved in the instructional services;
4. a process to monitor the implementation of the student's instructional services;
5. a reading curriculum during regular school hours that assists students to read at grade level, provides for scientifically based and reliable assessments, and provides ongoing analysis of each student's reading progress;
6. a statement that if the student does not attain at least the equivalent level of achievement under Ohio Revised Code Section 3301.0710 by the end of third grade, the student will be retained and
7. high-dosage tutoring opportunities aligned with the student's classroom instruction through a state-approved vendor on the list of high-quality tutoring vendors or a locally approved opportunity that aligns with high-dosage tutoring best practices. High-dosage tutoring opportunities must include additional instruction time of at least three days per week, or at least 50 hours over 36 weeks.

For a student with a reading improvement and monitoring plan entering the third grade, the District provides a teacher who has at least one year of teaching experience and who satisfies one or more of the following criteria:

1. holds a reading endorsement on the teacher's license and has attained a passing score on the corresponding assessment for that endorsement, as applicable;
2. has completed a master's degree program with a major in reading;
3. was rated "most effective" for reading instruction consecutively for the most recent two years based on assessments of student growth measures developed by a vendor and that is on the list of student assessments approved by the State Board of Education (SBOE) ODEW;
4. was rated "above expected value-added," in reading instruction, as determined by ODEW for the most recent consecutive two years;
5. has earned a passing score on a rigorous test of principles of scientifically research-based reading instruction as approved by the SBOE ODEW or
6. holds an educator license for teaching grades pre-kindergarten through third or grades four through nine issued on or after July 1, 2017.

For a student with a reading improvement and monitoring plan entering the third grade, the District may provide a teacher who:

1. a teacher who has less than one year of teaching experience provided that the teacher meets one or more of the criteria listed above and is assigned to a mentor teacher who has at least one year of teaching experience and meets one or more of the criteria above or
2. holds an alternative credential approved by ODE or who has successfully completed training that is based on principles of scientifically research-based reading instruction that has been approved by the department. The alternate credentials shall be aligned with the reading competencies adopted by the SBOE.

For a student with a reading improvement and monitoring plan entering the third grade, the District may provide:

2.
 1. reading intervention or remediation services under this section from an individual employed as a speech-language pathologist who holds a license issued by the Board of speech-language pathology and audiology and a professional pupil services license as a school speech-language pathologist issued by the SBOE and/or
 2. reading intervention or remediation services under this section from an individual employed as a speech-language pathologist who holds a license issued by the Board of speech-language pathology and audiology and a professional pupil services license as a school speech-language pathologist issued by the State Board of Education and/or
 3. a teacher, other than the student's teacher of record, to provide any services required under this section, so long as that other teacher meets the assigned teacher criteria above and the teacher of record and the school principal agree to the assignment. This assignment is documented in the student's reading improvement and monitoring plan.

For any student who is an English language learner and who has been in the U.S. for three years or less or for a student who has an individualized educational plan, a teacher may teach reading if the teacher holds an alternative credential approved by ~~ODE~~ODEW or who has successfully completed training that is based on principles of scientifically research-based reading instruction that has been approved by ODEW~~ODE~~. The alternate credentials shall be aligned with the reading competencies adopted by ~~the SBODE~~ODEW.

The District has specific responsibilities for a student who has been retained at the end of third grade. The District must:

1. Establish a District policy for the midyear promotion of a student who is reading at or above grade level that provides that a student who participates in remediation services and who demonstrates the required reading proficiency prior to the start of fourth grade will be promoted to that grade.
2. Provide intensive remediation that addresses the student's areas of deficiencies. This must include, but not be limited to, not less than 90 minutes of daily reading. In addition, the remediation may include any of the following:
 - A. small group instruction
 - B. reduced teacher-student ratios
 - C. more frequent progress monitoring
 - D. tutoring or mentoring
 - E. transition classes containing third and fourth grade students
 - F. extended school day, week or year
 - G. summer reading camps
3. Provide a teacher who satisfies one or more of the criteria set forth above.
4. Offer the student the option to receive applicable services from one or more providers other than the District. These providers will be screened and approved by the District or by ODEW~~ODE~~.
5. Provide instruction that is commensurate to the achievement level for a retained student who has a demonstrated proficiency in a specific academic field as defined by State law.

Any instruction or intervention provided pursuant to this policy will be aligned with the principles of the "science of reading" as required by State law. ~~Districts required to submit staffing plans do so in accordance with State law.~~

Book	Policy manual
Section	Issue 1 of 2024 February READY FOR OSBA
Title	Copy of Minutes
Code	BDDG
Status	
Adopted	September 20, 2001
Last Revised	August 10, 2023
Prior Revised Dates	10/21/2004, 02/21/2019, 05/21/2020

Minutes

The Treasurer promptly prepares, files and maintains minutes of the regular and special meetings of the Board. Meeting minutes contain sufficient facts and information to permit the public to understand and appreciate the rationale behind the Board's decisions and reflect the general subject matter of discussions in executive sessions.

The Board reads, makes necessary corrections and approves the minutes of each meeting at the next succeeding meeting of the Board. **The Board may waive the reading of its minutes, provided that the minutes have been distributed to the board members at least two days prior to the date of the next succeeding meeting and that the minutes are made available to the public and new media. The Treasurer will post draft minutes on the District website following a regular or special meeting.**

Approved minutes are signed by the President and attested to by the Treasurer as to the accuracy of the information contained. The attestation is not an authorization of any action taken or not taken during the meeting. Approved minutes are filed in the Treasurer's office in a book and are open to public inspection as a public record of the District.

Legal	<u>ORC 121.22(C)</u>
	<u>ORC 149.43</u>
	<u>ORC 3313.26</u>

Cross References	<u>BCE - Board Committees</u>
	<u>BD - School Board Meetings</u>
	<u>BDC - Executive Sessions</u>
	<u>BF - Board Policy Development and Adoption</u>
	<u>KBA - Public's Right to Know</u>

Book Policy manual

Section Issue 2 of 2024 June READY FOR OSBA

Title Update Review Form

Code June 2024

Status From OSBA

**Update Review Form
June 2024**

Please confirm that this completed form AND the corresponding documents are available in the Issue 2 of 2024 June - READY FOR OSBA section in your policy site.

Policies with an * by the policy code indicate the policy is required.

Remember to notify OSBA after your updates have been adopted by your board. Email the name of your district and the title of your completed READY section to policyupdates@ohioschoolboards.org.

ACTION: New

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	DATE ADOPTED
DAB	General Revenue Fund Balance	OSBA has provided a shell document to assist with your submission. District administrators and board members should review OASBO's 2022 white paper, <u>General Revenue Fund Cash Balances — Management, Guidance, and Best Practices</u> to create policy language for this topic.		
EDEC	Artificial Intelligence	Provides direction for district use of AI tools, enabling district administration to establish district procedures and protocols for managing AI.		
EHC	Cybersecurity	Sets general expectations for managing cybersecurity risks. Districts must ensure appropriate protocols, data protection measures and training are in place and regularly reviewed and evaluated.		

ACTION: Revised - REQUIRING DISTRICT CUSTOMIZATION

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	DATE ADOPTED
*IKF	Graduation Requirements	Updated to reflect new permissions allowing students to fulfill one-half unit of financial literacy by completing AP Microeconomics or AP Macroeconomics.		

*JFCK	Use of Cell Phones and Electronic Communications Devices by Students	Policy is not required until July 1, 2025. OSBA recommends beginning conversations including administrators, teachers, students and parents about what is working, what isn't and how the district may want to move forward. To help with these conversations, policy JFCK has been updated to align with the new provisions of House Bill 250. ODEW model policy language is also available as an option that districts can use rather than the OSBA sample language.		

Questions? Contact OSBA:

by email: policyupdates@ohioschoolboards.org

by phone: 614-540-4000

Book	Policy manual
Section	Issue 2 of 2024 June READY FOR OSBA
Title	General Revenue Fund Cash Balance
Code	DAB
Status	

General Revenue Fund Cash Balance

The Board of Education supports good stewardship of taxpayer dollars and as such, believes that maintaining a cash reserve balance of 20 percent of operating expenses is necessary in the interest of sound fiscal management.

Operating the District with fiscally sound management practices is integral to the ongoing wellbeing of the School District. Responsible management of operations costs while maintaining a high level of educational excellence within the District is the primary focus of the Board of Education, administrators, teachers and other school personnel when making budgetary decisions.

The Board affirms that tax levies may be pursued, and/or the District's finances otherwise managed, to ensure a General Fund cash balance equivalent to at least 20 percent of operating expenses.

Upon receiving any indication that such a cash balance may not be achieved at any point within the rolling five (5) -year financial forecast period, the Treasurer shall report such a finding to the Board. Upon such notification by the Treasurer, the Superintendent and Treasurer will propose options that the Board may consider to forestall such an eventuality.

Book	Policy manual
Section	Issue 2 of 2024 June READY FOR OSBA
Title	Artificial Intelligence
Code	EDEC
Status	

Artificial Intelligence

The Board recognizes the need to prepare staff and students for an increasingly technological future. Thus, the Board is committed to providing staff and students with the knowledge and skills necessary to navigate emerging technological innovations effectively and appropriately, including generative artificial intelligence (AI).

For purposes of this policy, "AI tool" is defined as AI applications, algorithms or systems that make use of AI to generate outputs based on human inputs, with an emphasis on generative AI.

All AI tools used by the District must be reviewed by and receive prior approval from the Superintendent/designee. Such approval is required for free and fee-based AI tools used in connection with staff work and student assignments.

The Board directs the Superintendent/designee to develop procedures for staff and students concerning the use of AI and AI tools, consistent with the following:

1. Prohibits use inconsistent with District policies and procedures, classroom instructions and requirements, or State and Federal law;
2. Prohibits use inconsistent with expectations for staff and student conduct, including for discrimination, harassment or hazing and bullying;
3. Prohibits input of confidential staff and student data;
4. Prohibits representing content created using AI or AI tools as their own work product;
5. Requires transparency and accountability regarding disclosure of use of AI and AI tools;
6. Requires vetting of AI and AI tools prior to recommending use by staff and students;
7. Clarifies AI and AI tools approved for use and guidelines for seeking approval of new AI tools and
8. Clarifies that staff and students are held responsible for all reasonably foreseeable negative consequences of use of AI and AI tools.

All District staff and students must comply with all provisions of the District's policies and procedures on the use of generative AI and other emerging technologies and State and Federal law.

Reporting AI Concerns and Misuse

Staff and students with concerns about the safety and effectiveness of the use of AI or AI tools, or who suspect misuse that violates District policies and procedures or other applicable law, should contact the Superintendent/designee.

Data Privacy and Management

The District recognizes the importance of effective data privacy and management, including the protection of District data and information. The District will ensure that confidential data and other sensitive staff and student information is protected while using AI and AI tools.

Review of AI Use

The District will regularly review its use of AI and recommend updates to the Board that address safety, privacy, staff and student needs and other relevant areas. Recommendations to the Board will also address relevant updates to State and Federal laws and guidance concerning regulation of AI.

Training

The District will train staff and students on the requirements of this policy, other District policies and procedures regarding data privacy and management, acceptable uses of AI and AI prohibitions.

Staff and students may be disciplined for use of AI and AI tools inconsistent with District policies and procedures.

NOTE: *This sample policy was created to address developments in artificial intelligence (AI) related specifically to generative AI and is not meant to limit more common uses of AI in schools. Some examples of more common uses of AI in schools include AI used in predictive text, spell check, AI used by search engine algorithms, social media algorithms or other similar applications of AI that are already prolific and widely accepted as standard practice in schools.*

AI refers broadly to any hardware or software programmed to perform tasks that generally require humans by applying probabilistic algorithms. These tasks include problem-solving, decision-making and pattern recognition.

Generative AI is an innovation in AI. Generative AI refers to any subset of AI trained to create new and unique content based on human prompts that is programmed to resemble content created by humans. This includes large language models (LLMs) that produce text content like ChatGPT, but also includes generative AIs that produce audio, picture, video or other content.

The policy is designed to establish goals, from which additional District-level procedures can be developed for implementation. Districts also can review the InnovateOhio AI toolkit for practical guidance.

Book	Policy manual
Section	Issue 2 of 2024 June READY FOR OSBA
Title	Cybersecurity
Code	EHC
Status	

Cybersecurity

To accomplish the District's mission and comply with the law, the District must collect, create and store confidential and critical information. The District must maintain and protect this data for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. Individuals with access to District data are required to follow State and Federal law, District policies and procedures created to protect the information.

The Board is concerned with preventing incidents that actually or potentially jeopardize the confidentiality, integrity or availability of an information system or the information that it processes, stores or transmits, and protect against loss of District funds through cybersecurity threats and incidents.

The Board directs the Superintendent/designee to develop procedures to effectively prevent cyberattacks, protect against data loss or breaches, ensure overall safety and security of technology and protect against loss of District funds. Such procedures should include at minimum:

1. Staff training on recognizing attempted cyberattacks including, but not limited to, spear phishing emails. Such training may also be provided to students where deemed appropriate.
2. Measures and training to prevent payment re-direct schemes. Such training must include how to recognize these schemes and include procedures to verify and validate requests prior to any fund transfers, including requiring in-person change requests where appropriate and use of added layers of authentication and security such as those available through the District's financial institutions.
3. Data protection measures to prevent data breaches of confidential information and prompt identification of any breaches that may occur. Such measures will include encryption to the extent feasible. If an employee suspects, discovers and/or determines that a security breach of confidential databases has occurred, the employee must promptly notify their immediate supervisor and the Superintendent. The Superintendent/designee will determine and implement the steps necessary to correct the unauthorized access and notify those individuals whose personal information may have been compromised.
4. Regular risk assessments to identify, assess and prioritize potential cybersecurity risks to District networks and systems.
5. Password procedures that ensure strong passwords and password updates as deemed appropriate.
6. Approval of software and applications, free or paid, used by District staff to ensure the provider complies with all applicable laws regarding data storage and collection and aligns with District's established risk prevention measures.
7. Incident response plans detailing how to respond in the case of a cyberattack, including an analysis of the incident to prevent future incidents.

District staff, students and other authorized users of District networks and data systems are required to comply with established cybersecurity procedures. Failure to comply may result in discipline.

Legal References

Children's Internet Protection Act; 47 USC 254 (h)(5)(b)(iii); (P.L. 106-554, HR 4577, 2000, 114 Stat 2763)
Family Educational Rights and Privacy Act; 20 USC 1232g

Family Educational Rights and Privacy Act; 20 USC 1232h
Individuals with Disabilities Education Act; 20 USC 1400 et seq.
ORC 1347.12

NOTE: *In addition to this policy, districts should develop district-level procedures for management of cybersecurity risks. Districts also should review Auditor of State (AOS) bulletin 2024-03 addressing payment redirect and business email compromise schemes. The bulletin was released to set clear standards and expectations for public entities and employees regarding the handling of requests for payment redirects. Per the bulletin, "failure to follow the guidance in this bulletin may result in an AOS finding when a loss occurs, and the employee is considered liable as a result of negligence or performing duties without reasonable care."*

Legal

Children's Internet Protection Act; 47 USC 254 (h)(5)(b)(iii); (P.L. 106-554, HR 4577, 2000, 114 Stat 2763)

Family Educational Rights and Privacy Act; 20 USC 1232g

Family Educational Rights and Privacy Act; 20 USC 1232h

Individuals with Disabilities Education Act; 20 USC 1400 et seq.

ORC 1347.12

Book	Policy manual
Section	Issue 2 of 2024 June READY FOR OSBA
Title	Copy of Graduation Requirements
Code	IKF
Status	
Adopted	September 20, 2001
Last Revised	June 16, 2022
Prior Revised Dates	10/21/2004, 02/19/2009, 03/22/2012, 03/21/2013, 05/21/2015, 11/19/2015, 08/17/2017, 11/16/2017, 01/09/2020, 05/21/2020, 3/17/2022

Graduation Requirements

The Board desires that its standards for graduation meet or exceed the minimum standards of the Ohio Department of Education and Workforce (ODEW) as well as State law and, further, that our high school compares favorably with other high schools in the state that are recognized for excellence.

The requirements for graduation from high school are as follows.

District Minimum		Statutory Graduation Requirements	
English Language Arts	4 units	English Language Arts	4 units
History and government, including one-half unit of American History and one-half unit of American Government	1 unit	History and government, including one-half unit of American History and one-half unit of American Government	1 unit
Social Studies *	2 units	Social Studies *	2 units
Science, with inquiry-based lab experience, including one unit each in Physical Science and Life Sciences and one unit in Chemistry, Physics or other physical science, Advanced Biology or other life science, Astronomy, Physical Geology or other earth or space science **	3 units	Science, with inquiry-based lab experience, including one unit each in Physical Science and Life Sciences and one unit in Chemistry, Physics or other physical science, Advanced Biology or other life science, Astronomy, Physical Geology or other earth or space science **	3 units
Math, including one unit of Algebra II or its equivalent ***	4 units	Math, including one unit of Algebra II or its equivalent ***	4 units
Health	1/2 unit	Health	1/2 unit
Physical Education	1/2 unit	Physical Education	1/2 unit
Electives *****	6 units	Electives *****	5 units
Financial literacy *****		Financial literacy *****	
Total	21 units	Total	20 units

The statutory graduation requirements also include:

1. * students entering ninth grade for the first time on or after July 1, 2017 must take at least one-half unit of instruction in the study of world history and civilizations "as part of the required social studies units";
2. ** students can choose to apply one credit in advanced computer science to satisfy one unit of advanced science (excluding biology or life sciences);
3. *** students may take one unit of advanced computer science in lieu of Algebra II and students entering ninth grade for the first time on or after July 1, 2015 who are pursuing a career-technical instructional track may complete a career-bed pathway math course approved by ODEW an alternative to Algebra II;
4. **** electives of any one or combination of the following: foreign language, fine arts (must complete two semesters in any of grades 7-12 unless following a career-technical pathway), financial literacy, business, career-technical education, family and consumer sciences, technology, agricultural education or additional English language arts, math, science or social studies courses not otherwise required under the statutory graduation requirements;
5. *****financial literacy requirements:
 - A. units earned in social studies shall be integrated with economics and financial literacy for students entering ninth grade for the first time prior to July 1, 2022;
 - B. students entering ninth grade for the first time on or after July 1, 2022 are required to complete one-half unit of financial literacy to be used toward the elective credits required for graduation, or in lieu of one-half unit of instruction in math. If used toward a math credit, it cannot be used in lieu of Algebra II or its equivalent, or a course for which the State Board of Education ODEW requires an end of course exam. A student who chooses to take one unit of advanced computer science in lieu of Algebra II is not permitted to complete the required half-unit of financial literacy instruction to satisfy a math unit requirement; instead, the student must complete a half unit of financial literacy as part of their required elective credits; and
 - C. **students entering ninth grade for the first time on or after July 1, 2022 can apply credit earned in Advanced Placement (AP) Microeconomics or AP Macroeconomics to satisfy the financial literacy requirement and:**
6. meeting the applicable competency/assessment and/or readiness criteria required by law based on date of entry into ninth grade.

Diploma Seals

In accordance with State law, the Board establishes the criteria for at least one of the local diploma seals outlined in State law. The seals include a method to give, to the extent feasible, a transfer student a proportional amount of credit for any progress made toward completing that seal at the district or school from which the student transfers. The District recognizes a locally defined diploma seal that a student transferring into the District earned at another district regardless of whether the Board has developed local guidelines for that seal.

Summer School

Summer school credits are accepted toward graduation, provided that administrative approval has been given prior to registration for the course.

Educational Options

High school credit is awarded to students who successfully complete Board-approved educational options that count toward the graduation requirements and subject area requirements.

College Credit Plus Options

Credit is awarded for courses successfully completed at an accredited postsecondary institution. High school credit awarded for a course successfully completed under College Credit Plus counts toward the graduation requirements and subject area requirements of the District. If a course comparable to the course successfully completed is offered by the District, then comparable credit for the completed equivalent course is awarded. If no comparable course is offered, the District grants to the student an appropriate number of credits in a similar subject area.

Correspondence Courses

High school courses offered through correspondence courses are accepted for credit toward graduation only when they meet the following criteria.

1. Credits earned in correspondence schools directly affiliated with state universities are evaluated by the school administration for students who wish to qualify for graduation from high school.
2. Credits earned from correspondence schools not directly affiliated with an accredited college or university may not be applied toward graduation.
3. Credits earned from schools that have been established primarily for correspondence study, rather than an institution primarily for residence study, are not accepted toward graduation.

Course Work Prior to Ninth Grade

Student work successfully completed prior to the ninth grade is applied towards graduation credit if the course is taught by a teacher holding a license valid for teaching high school and is designated by the Board as meeting the high school curriculum requirements.

Community Service

The District offers community service education, which acquaints students with the history and importance of volunteer service and with a wide range of existing community needs. Community service opportunities may be considered an elective towards graduation.

Legal

ORC 3301.07(D)(3)

ORC 3313.60

ORC 3313.6014

ORC 3313.603

ORC 3313.605

ORC 3313.61

ORC 3313.617

ORC 3345.06

OAC 3301-35-04

OAC 3301-16-05

Cross References

IGBM - Credit Flexibility

IGCA - Summer Schools

IGCD (Also LEB) - Educational Options

IGCH (Also LEC) - College Credit Plus

IGCI - Community Service Learning

IKFC - Graduation Plans and Students at Risk of Not Qualifying for a High School Diploma

JN - Student Fees, Fines and Charges

Book	Policy manual
Section	Issue 2 of 2024 June READY FOR OSBA
Title	Copy of Use of Electronic Communications Equipment by Students
Code	JFCK
Status	
Adopted	September 20, 2001
Last Revised	June 20, 2019
Prior Revised Dates	10/21/2004

Use of Cellphones and Electronic Communications Equipment Devices by Students

~~Students may be allowed to possess electronic communications devices while on school property or while attending school-sponsored activities on or off school property, as long as these devices are used in compliance with building regulations.~~

~~Students violating District procedures for use of electronic devices may have their device confiscated and may be subject to discipline.~~

~~The District assumes no liability if these devices are broken, lost or stolen. Notices of this policy are posted in a central location in every school building and in the student handbooks.~~

Ohio's Cellphones in Schools Model Policy

To support school environments in which students can fully engage with their classmates, their teachers, and instruction, the Board has determined the use of cellphones by students during school hours should be limited.

The objective of this policy is to strengthen the District's focus on learning, in alignment with our mission to ignite students' passion for learning, cultivate a strong foundation of knowledge, and foster a sense of community within our schools.

Research

Research shows that student use of cellphones in schools has negative effects on student performance and mental health. Cellphones distract students from classroom instruction, resulting in smaller learning gains and lower test scores. Increased cellphone use has led to higher levels of depression, anxiety, and other mental health disorders in children.

Applicability

This policy applies to the use of cellphones by students while on school property during school hours.

Use of Cellphones

Students are prohibited from using cellphones at all times.

Exception

Nothing in this policy prohibits a student from using a cellphone for a purpose documented in the student's individualized education program developed under Chapter 3323 of the Ohio Revised Code or a plan developed under section 504 of the "Rehabilitation Act of 1973," 29 U.S.C. 794.

A student may use a cellphone to monitor or address a health concern.

Cellphone Storage

Students shall keep their cellphones in a secure place, such as the student's locker, a closed backpack, or a storage device provided by the district, at all times when cellphone use is prohibited.

Discipline

If a student violates this policy, a teacher or administrator shall take the following progressively serious disciplinary measures (*customize to reflect District disciplinary measures*):

- **Give the student a verbal warning and require the student to store the student's cellphone in accordance with this policy.**
- **Securely store the student's cellphone in a teacher- or administrator-controlled locker, bin, or drawer for the duration of the class or period.**
- **Place the student's cellphone in the school's central office for the remainder of the school day.**
- **Place the student's cellphone in the school's central office to be picked up by the student's parent or guardian.**
- **Schedule a conference with the student's parent or guardian to discuss the student's cellphone use.**
- **Other (*insert as needed*).**

CROSS REFS.: Student Handbooks

Legal [ORC 3313.20](#)
 [ORC 3313.753](#)

Cross References [AC - Nondiscrimination](#)
 [EDE - Computer/Online Services \(Acceptable Use and Internet Safety\)](#)
 [JFC - Student Conduct \(Zero Tolerance\)](#)
 [JFCEA - Gangs](#)
 [JFCF - Hazing and Bullying \(Harassment, Intimidation, and Dating Violence\)](#)

Book Policy manual

Section Issue 3 of 2024 September READY FOR OSBA

Title Update Review Form

Code September 2024

Status

**Update Review Form
September 2024**

Please confirm that this completed form AND the corresponding edited documents are available in the Issue 3 of 2024 September - READY FOR OSBA section in your policy site.

Policies with an * by the policy code indicate the policy is required.

Remember to notify OSBA after your updates have been adopted by your board. Email the name of your district and the title of your completed READY section to policyupdates@ohioschoolboards.org.

ACTION: New (MUST BE CUSTOMIZED PRIOR TO ADOPTION)

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	DATE ADOPTED
*JEDC	Religious Expression Days	RC 3320.04 requires schools adopt a policy that reasonably accommodates sincerely held religious beliefs and practices of students		

ACTION: New Policy

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	DATE ADOPTED
*ACC	Political Commitments	RC 3319.614 requires schools adopt a policy to prohibit requiring of certain individuals to make commitments to political movements or ideologies		

ACTION: New Exhibit

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	ADD? (please indicate Y/N) - board action is not required to add exhibits (-E)
EBCE -E	Acknowledgment of Receipt of Auditor of State Fraud-Reporting System Information	AOS model form that must be provided to employees and board members notifying them of AOS fraud reporting system and training requirements that apply to them		

ACTION: Remove Exhibits

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	REMOVE? (please indicate Y/N) - board action is not required to remove exhibits (-E)
EBCE-E-1	Protection for Reporting Safety and Fraud Violations (Whistleblowers)	remove and replace with new EBCE-E above		
EBCE-E-2	Protection for Reporting Safety and Fraud Violations (Whistleblowers)	remove and replace with new EBCE-E above		

ACTION: Revised (MUST BE CUSTOMIZED PRIOR TO ADOPTION)

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	DATE ADOPTED
BDDG	Minutes	updated to reflect new provision that minutes must be read and adopted at the next "regular" meeting of the board	See June Ready for OSBA	
DJC	Bidding Requirements	updated to better reflect bidding requirements and to refer generally to the bidding threshold amount "set forth in State law," rather than the prior threshold of \$50,000		
*IGD	Cocurricular and Extracurricular Activities	updated to reflect new provision authorizing district superintendent or chief administrative officer of a school to permit a home educated student; a student enrolled in a nonpublic, community, STEM or STEAM school; or a student enrolled in a different district to participate in interscholastic athletics if they were subject to certain conduct or qualifying offenses, even if the district is not the student's district of residence; updated to reflect changes allowing a student to participate in extracurricular activities on approved religious expression days		
*IGDJ	Interscholastic Athletics	updated to reflect new provision authorizing district superintendent or chief administrative officer of a school to permit a home educated student; a student enrolled in a nonpublic, community, STEM or STEAM school; or a student enrolled in a different district to participate in interscholastic athletics if they were subject to certain conduct or qualifying offenses, even if the district is not the student's district of residence		
JECBC	Admission of Students From Non-Chartered or Home Education	updated to remove references to extracurricular activities that are now only addressed in policies IGD and IGDJ (see above)		
*JED	Student Absences and Excuses	updated to reflect creation of religious expression days		

ACTION: Revised

POLICY	TITLE	Recommendation Summary	Additional notes for OSBA (optional)	DATE ADOPTED
DM	Deposit of Public Funds (Cash Collection Points)	updated to reflect revisions to cash acceptance and ticket prices		
*EBBA	First Aid	updated to address new requirements to provide an AED in each building		
EBCE	Protection for Reporting Safety and Fraud Violations (Whistleblowers)	updated to reflect new requirements regarding training and when individuals must report fraud to AOS		
EBCE-R	Protection for Reporting Safety and Fraud Violations (Whistleblowers)	updated to reflect new requirements regarding training and when individuals must report fraud to AOS		
*EDE	Computer/Online Services (Acceptable Use and Internet Safety)	updated to reflect new requirements for monitoring of school-issued student devices and use of student data by Districts and technology providers contracted with Districts		
*GCD	Professional Staff Hiring	updated to reflect changes to public notice for retire-rehire		
*GDC / GDCA /GDD	Support Staff Recruiting/Posting of Vacancies/Hiring	updated to reflect changes to public notice for retire-rehire		
*IC / ICA	School Year/School Calendar	updated to reflect revisions to RC 3313.48; statement added to clarify that public hearing may be a separate, individual hearing or part of another public hearing or board meeting; language on "activities" calendar was removed		
IGAE	Health Education	updated to reflect change from "venereal disease" education to "sexually transmitted infection" education		
*IGAH / IGAJ	Family Life Education/Sex Education	updated to reflect change from "venereal disease" education to "sexually transmitted infection" education; replaces references to "wedlock" with the term "marriage"		
*JEDA	Truancy	updated with clarification that religious expression days will not count toward determining hours of absence under RC 3321.191		
*JHG	Reporting Child Abuse and Mandatory Training	updated to reflect inclusion of AED training in in-service training requirements of RC 3319.073(B)		

ACTION: Other (Changes are nonsubstantive in nature and do not require re-adoption by the Board unless the district does not have the most current language. **If you ONLY want to have the updated legal references added to your local policies, please indicate "Y" in the chart below. No action by the board is necessary for this change.**

If you do make substantive changes to these policies based on language you did not previously have, please indicate that in the chart below, include an adoption date and confirm the updated policy document is included in the READY FOR OSBA folder.)

POLICY	TITLE	Recommendation Summary	Update Legal References? (Y/N)	Additional notes for OSBA (optional)	DATE ADOPTED (adoption date is only necessary if substantive changes were made to the body of the text of the policy)
JK	Employment of Students	Add new legal reference RC 3345.205 <i>(Please mark "Y" in column for "update legal references" if all that is required is legal reference update. No adoption date is necessary for update to legal references.)</i>	Y	Legal only	

Questions? Contact OSBA:

by email: policyupdates@ohioschoolboards.org

by phone: 614-540-4000

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Religious Expression Days
Code	JEDC
Status	

Religious Expression Days

The Board reasonably accommodates the sincerely held religious beliefs and practices of individual students with regard to all examinations or other academic requirements and absences for reasons of faith or religious or spiritual belief systems in accordance with State law.

Students in grades kindergarten through 12 will be excused for up to three religious expression days per school year to take holidays for reasons of faith or religious or spiritual belief systems, or participate in activities conducted under the auspices of a religious denomination, church or other religious or spiritual organization. No academic penalty will be imposed on a student who is absent for such reasons in accordance with this policy and all requirements of State law. The number of hours for which a student is absent on an approved religious expression day is not considered in the calculations for determining absence hours for the purpose of parental notification under Ohio Revised Code 3321.191(C)(1).

Students are provided with alternative accommodations with regard to examinations or other academic requirements due to an absence for a religious expression day in accordance with the following procedures:

1. The parent/guardian must provide the school principal with written notice of up to three specific dates for which alternative accommodations are requested within 14 days of the start of the school year, or within 14 days after the date of enrollment if transferring or enrolling into the District after the start of the school year.
2. The principal will approve the request without inquiry into the sincerity of the student's religious or spiritual belief system. The principal may contact the parent/guardian whose signature appears on the request to verify the request; if the parent/guardian disputes signing the request, the request may be denied.
3. If the approved absence creates a conflict, the principal requires the appropriate classroom teachers to schedule a date and time for an alternative examination or other academic requirement that may be before or after the originally scheduled time and date.

Students are permitted to participate in interscholastic or other extracurricular activities on days they are absent for approved religious expression days.

The District develops a nonexhaustive list of major religious holidays or festivals for which a religious expression day will not be unreasonably withheld or denied. The list is nonexhaustive and may not be used to deny a student's request for accommodation for a holiday or festival of the student's faith or religious or spiritual belief system that does not appear on the list. The list will include a statement to this effect. A student will not be denied a request under this policy for a religious expression day because it is not included on the list.

This policy and the list of holidays developed by the District are posted in a prominent location on the District website.

Further information about this policy can be provided by:

Title: Assistant Superintendent
Address: 815 Ella Street, Orrville 44667
Phone number: 330-682-5811
Email: orvl_jbishop@tccsa.net

The Board directs the Superintendent/designee to annually convey this policy to parents and guardians, including a description of the general procedure for requesting accommodations in a manner deemed appropriate by the Superintendent/designee. Each time the policy is posted, printed or published it will include a statement that the holiday list is nonexhaustive and may not be used to deny accommodation for a student for a holiday or festival of the student's faith or religious or spiritual belief system that does not appear on the list.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. If a parent, guardian or student has any grievance with regard to implementation of this policy, the staff member about whom there are concerns should be given the opportunity to consider the issues and attempt to resolve the problems. If the complaint is not resolved at that level, proper channeling of complaint is to the principal or other immediate supervisor, the Superintendent and then the Board.

Legal References

ORC 3320.04
ORC 3321.191

Cross References

JED - Student Absences and Excuses
JEDA - Truancy
IGD - Cocurricular and Extracurricular Activities

NOTE: House Bill 214 (2024) adds Ohio Revised Code (RC) 3320.04, requiring school districts, community schools, STEM schools and college-preparatory boarding schools to adopt a policy that reasonably accommodates the sincerely held religious beliefs and practices of students. This includes accommodations with regard to examinations and other academic requirements, as well as excused absences for what are deemed "religious expression days."

When developing the local list of holidays, districts may choose to use a list developed by the state superintendent of public instruction. The RC provisions provide the following "example" major holidays districts may consider including on their list: Eid, Good Friday, Rosh Hashanah, Yom Kippur and Passover.

THIS IS A REQUIRED POLICY

Legal

ORC 3320.04
ORC 3321.191

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Political Commitments
Code	ACC
Status	

Political Commitments

In compliance with State law, the District will not:

1. solicit or require an employee, applicant for employment or applicant for academic admission to affirmatively ascribe to, or opine about, specific beliefs, affiliations, ideals or principles concerning political movements or ideology;
2. solicit or require a student to affirmatively ascribe to specific beliefs, affiliations, ideals or principles concerning political movements or ideology;
3. use statements of commitment to specific beliefs, affiliations, ideals or principles concerning political movements or ideology as part of the evaluation criteria for employees, applicants for employment or employees that are seeking career progression or benefits;
4. use statements of commitment to specific beliefs, affiliations, ideals or principles concerning political movements or ideology as part of the academic evaluation of students.

This policy does not prohibit, limit or restrict:

1. the District's authority to require a student or employee to comply with Federal or State law, including anti-discrimination laws, or to take action against a student or employee for violation of Federal or State law;
2. an educator's academic freedom;
3. an educator's ability to research or write publications about specific beliefs, affiliations, ideals or principles concerning political movements, ideology or social action;
4. the District's authority to consider an applicant for employment's scholarship, teaching or subject matter expertise in their given academic field;
5. the District's authority to offer an established character education program.

District policies, guidance and training materials used for students, educators and staff on all matters regarding specific beliefs, affiliations, ideals or principles concerning political movements or ideology except protected legal communications or guidance are made publicly available.

Legal References

ORC 3319.614

Cross References

AC - Nondiscrimination
 GBG - Staff Participation in Political Activities
 IB - Academic Freedom
 INB - Teaching About Controversial Issues

NOTE: House Bill (HB) 214 (2024) enacted Ohio Revised Code (RC) 3319.614 requiring each school district to adopt and post a policy against using statements of commitment to, or soliciting or requiring specified individuals to affirmatively ascribe to, specific beliefs, affiliations, ideals or principles concerning political movements or ideology.

THIS IS A REQUIRED POLICY

Legal

ORC 3319.614

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Acknowledgment of Receipt of Auditor of State Fraud-Reporting System Information
Code	EBCE -E
Status	

Acknowledgment of Receipt of Auditor of State Fraud-Reporting System Information

Pursuant to Ohio Revised Code Section 117.103(B), the auditor of state shall create training material detailing Ohio's fraud-reporting system and the means of reporting fraud, waste, and abuse. The auditor of state shall provide the training material to employees and elected officials of a political subdivision.

Current employees and elected officials shall complete the training within ninety days of date specified by the auditor of state as noted in Bulletin 2024-005. No exceptions will be allowed unless good cause exists for noncompliance. Each new employee or elected official shall confirm receipt of this material within thirty days after taking office or beginning employment. The training shall be required every four years for each employee or elected official.

By signing below, you are acknowledging both that the Auditor of State provided you information about the fraud-reporting system as described by Section 117.103(B) of the Revised Code and that you have completed review of the training material.

I, _____, have been provided and reviewed materials regarding the fraud-reporting system operated by the Ohio Auditor of State's office. I further state that the undersigned signature acknowledges receipt and review of this information.

Name

Title

Department

Signature

Date

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Bidding Requirements
Code	DJC
Status	
Adopted	September 20, 2001
Last Revised	February 21, 2019
Prior Revised Dates	10/21/2004, 08/17/2017, 11/16/2017

Bidding Requirements

~~Contracts for construction or demolition of buildings or for any improvements or repairs that exceed \$50,000 are let only after bids are solicited and received in compliance with law. However, if the Board enters into a shared savings contract for energy conservation measures, competitive bidding is not required. The Board may also enter into an installment payment contract for the purchase and installation of energy conservation measures and competitive bidding does not need to be utilized if two-thirds of the entire Board adopts a resolution stating that competitive bidding does not apply to the project.~~

Contracts to build, repair, enlarge, improve or demolish any school building that exceed the threshold amount set out in State law, as published by the Director of Commerce, are let only after bids are solicited and received in compliance with law. All contracts to purchase school buses require competitive bidding prior to purchasing. Competitive bidding is not required in cases of urgent necessity or for the security and protection of school property.

~~If the Board enters into a shared savings contract for energy conservation measures, competitive bidding is not required. The Board may also enter into an installment payment contract for the purchase and installation of energy conservation measures and competitive bidding does not need to be utilized if two-thirds of the entire Board adopts a resolution stating that competitive bidding does not apply to the project.~~

If feasible, all purchases over \$25,000 and not otherwise subject to required federal or state bidding requirements will be based on price quotations submitted by at least three vendors. These quotations are treated confidentially until the deadline for filing is past; thereafter, they are public information.

The Business Manager assembles the proper specifications and makes the necessary arrangements for public bidding and price quotations. The Treasurer receives the bids and price quotations and records them. The Business Manager makes his/her recommendations to the Board. Upon approval by the Board, he/she processes purchase orders to those bidders awarded contracts and notifies the other bidders of the results of the bidding.

Purchases made through the use of federal funds are made in compliance with the requirements of State and Federal law and District policies and procedures including the applicable bidding requirements.

Legal	<u>ORC 9.314</u>
	<u>ORC 153.01</u>
	<u>ORC 153.12 through 153.14</u>
	<u>ORC 153.50 through 153.56</u>

ORC 3313.372

ORC 3313.373

ORC 3313.46

ORC 3319.04

2 CFR Part 200

Cross References

DJ - Purchasing

DJF - Purchasing Procedures

ECF - Energy Conservation

FA - Facilities Development Goals

FEF - Construction Contracts Bidding and Awards

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Cocurricular and Extracurricular Activities
Code	IGD
Status	
Adopted	September 20, 2001
Last Revised	February 20, 2024
Prior Revised Dates	10/21/2004, 01/21/2010, 03/21/2013, 03/19/2015, 01/12/2017, 08/17/2017, 11/16/2017, 09/16/2021, 11/16/2023

Cocurricular and Extracurricular Activities

The purpose of education is to develop the whole person of the student. For this reason, an educational program must embody, as an essential element, activities that involve students beyond the classroom and foster the values that result from interaction and united effort. Such activities form a logical extension of the required and general curriculum and the elective or special curriculum.

The Board has established the criteria for cocurricular and extracurricular activities consistent with its philosophy of, and goals for, education. All student activity programs must:

1. have educational value for students;
2. be in balance with other curricular offerings in the schools and be supportive of, and never in competition with, the academic program and
3. be managed in a professional manner.

The Board may require that students pay reasonable fees to participate in cocurricular and extracurricular activities.

The following guidelines govern the student activity programs.

1. Student activities are those school-sponsored activities that are voluntarily engaged in by students, have the approval of the school administration and do not carry credit toward promotion or graduation.
2. Each school, under the direction of the principal and professional staff, has a student activity program designed to stimulate student growth and development by supplementing and enriching the curricular activities. All receipts and expenditures are accounted for through the activity account.
3. Each activity should be designed to contribute directly to the educational, civic, social and ethical development of the students involved.
4. The student activity program receives the same attention in terms of philosophy, objectives, social setting, organization and evaluation as that given the regular school curriculum.
5. Each school develops written guidelines and procedures regulating the creation, organization, administration and dissolution of student activity programs. The Superintendent reports annually to the Board the general purposes, plans and financial status of the cocurricular and extracurricular programs of the District.
6. The expenses involved in participating in any school activity and in the total program for a school year should be set so that a majority of the students may participate without financial strain. Special consideration may be given in cases in which the expense of participating would result in exclusion.

7. Activities must be open to all students, regardless of race, color, national origin, ancestry, citizenship status, religion, sex, economic status, age, disability or military status.
8. Activities must not place undue burdens upon students, teachers or schools.
9. Activities should not interfere with regularly scheduled classes. This limitation often requires conducting such activities beyond the regular school day, if possible.
10. Activities at any level should be unique, not duplications of others already in operation.
11. Students participating in cocurricular and extracurricular activities are expected to demonstrate responsible behavior and good conduct. The Board encourages the development and promotion of sportsmanship in all phases of the educational process, including athletics and all other cocurricular and extracurricular activities.
12. Students suspended and expelled from school are banned from extracurricular activities. Students may also be suspended from extracurricular activities for violations of the student code of conduct or the code of conduct of the particular activity in which they participate. **Students are permitted to participate in interscholastic or other extracurricular activities on days they are absent for approved religious expression days.** Students absent from school for other reasons may not be ~~are not~~ permitted to participate in extracurricular activities on that date.
13. Annually, the Board directs the Superintendent/designee to identify supplemental contract positions that supervise, direct or coach a student activity program that involves athletic, routine/regular physical activity or health and safety considerations. Upon the identification of the position, the individual must complete the requirements established by the Ohio Department of Education and State law.
14. Students may be expelled for up to one year for firearm-related or knife-related incidents occurring off school property while at an interscholastic competition, extracurricular event or other school-sponsored activity.
15. Students may be removed from extracurricular activities when their presence poses a continuing danger to persons or property or an ongoing threat of disruption. If a student is removed from extracurricular activities, such removal may include all extracurricular activities in which the student is involved.
16. Resident students enrolled in community schools are permitted to participate in the District's extracurricular activities, including interscholastic athletics, at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent, and must fulfill the same academic, nonacademic and financial requirements as any other participant.
17. Resident students attending STEM and STEAM schools are permitted to participate in the District's extracurricular activities, including interscholastic athletics, at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent, and must fulfill the same academic, nonacademic and financial requirements as any other participant.
18. Resident students attending a nonpublic school are permitted to participate in the District's extracurricular activities, including interscholastic athletics, at the school to which the student would be assigned if the nonpublic school the student is enrolled in does not offer the extracurricular activity. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.
19. Resident students receiving home education in accordance with State law are permitted to participate in the District's extracurricular activities, including interscholastic athletics, at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same nonacademic and financial requirements as any other participant.
20. **Nonresident students may be authorized by the Superintendent to participate in an interscholastic athletic program offered by a school of the District if the student is a home educated student; a student attending a nonpublic, community, STEM or STEAM school or a student otherwise enrolled in another district and the student was subject to any of the following by a school official, employee or volunteer, or by another student from the district or school where the student is enrolled or participating in athletics:**
 - A. Harassment, intimidation or bullying, as defined by Ohio Revised Code (RC) 3313.666.
 - B. A qualifying offense for which the school official, employee, volunteer or another student has been charged with, indicted for, convicted of or pled guilty to committing or is alleged to be or is adjudicated as a delinquent child for committing. A qualifying offense is defined as an offense or

attempt to commit an offense of violence or a violation of RC 2907.07.

C. Conduct by a school official, employee or volunteer that violates the Licensure Code of Professional Conduct for Ohio Educators.

A student attending a nonpublic, community, STEM or STEAM school or otherwise enrolled in another district who meets these criteria must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.

A home educated student who meets these criteria must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same nonacademic and financial requirements as any other participant.

CROSS REFS.: Student Handbooks

Legal

[ORC 3313.537](#)
[ORC 3313.5311](#)
[ORC 3313.5312](#)
[ORC 3313.5314](#)
[ORC 3313.58](#)
[ORC 3313.59](#)
[ORC 3313.661](#)
[ORC 3313.664](#)
[ORC 3315.062](#)
[ORC 3319.16](#)
[ORC 3321.04](#)
[ORC Chapter 4112](#)
[OAC 3301-27-01](#)
[OAC 3301-35-06](#)

Cross References

[AFI - Evaluation of Educational Resources](#)
[DJ - Purchasing](#)
[IGCH \(Also LEC\) - College Credit Plus](#)
[IGDB - Student Publications](#)
[IGDC - Student Social Events](#)
[IGDG - Student Activities Funds Management](#)
[IGDJ - Interscholastic Athletics](#)
[IGDK - Interscholastic Extracurricular Eligibility](#)
[JECBC - Admission of Students from Non-chartered or Home Education](#)
[JED - Student Absences and Excuses](#)
[JFCJ - Weapons in the Schools](#)
[JGD - Student Suspension](#)

JGDA - Emergency Removal of Student

JGE - Student Expulsion

JL - Student Gifts and Solicitations

JN - Student Fees, Fines and Charges

KGB - Public Conduct on District Property

KK - Visitors to the Schools

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Interscholastic Athletics
Code	IGDJ
Status	
Adopted	September 20, 2001
Last Revised	February 20, 2024
Prior Revised Dates	10/21/2004, 03/21/2013, 03/19/2015, 01/12/2017, 08/17/2017, 11/16/2017, 02/21/2019, 11/17/2022, 11/16/2023

Interscholastic Athletics

Participation by students in athletic competition is a privilege subject to Board policies and regulations. While the Board takes great pride in winning, it emphasizes and requires good sportsmanship and a positive mental attitude as prerequisites to participation.

The Superintendent and administrative staff schedule frequent conferences with all physical education instructors, coaches and athletic directors to develop a constructive approach to physical education and athletics throughout the District and to maintain a program that is an educational activity.

Interscholastic athletic programs are subject to approval by the Board. The building principal is responsible for the administration of the interscholastic athletic program within his/her school. In discharging this responsibility, the principal consults with the athletic directors, coaches and physical education instructors on various aspects of the interscholastic athletic program. It is the responsibility of the principal and his/her staff to ensure the proper management of all athletic and physical education programs and the safety of students and the public.

The Board may require that students pay reasonable fees to participate in interscholastic athletics.

Coaches are required to complete all approved course work as specified by State law, the Ohio High School Athletic Association (OHSAA) and the ~~Ohio Department~~ State Board of Education in order to qualify to serve as coaches.

In the conduct of interscholastic athletic programs, the rules, regulations and limitations outlined by State law must be followed. Programs regulated by OHSAA must also comply with all eligibility requirements established by the Association. It is the responsibility of the District's voting delegate to OHSAA to advise the management team of all pending changes in OHSAA's regulations.

A student must have the written permission of his/her parent(s) and shall have been determined as physically fit for the chosen sport by a licensed physician.

All students participating in interscholastic athletics must be covered by insurance. This insurance may be available for purchase through the District. If parents choose not to purchase insurance provided by the District, the parent(s) must sign a waiver ensuring that private coverage is provided.

As character building is one of the major objectives of interscholastic athletics, the athlete assumes responsibility for regulating his/her personal life in such ways as to make him/her a worthy representative of his/her school.

Any student may be suspended from an athletic team practice and competition for a period of time, designated by the principal, for infractions of school rules and regulations or for any other unacceptable conduct in or out of school.

Resident students enrolled in community schools are permitted to participate in the District's interscholastic athletics program at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent, and must fulfill the same academic, nonacademic and financial requirements as any

other participant.

Resident students attending STEM and STEAM schools are permitted to participate in the District's interscholastic athletics program at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent, and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Resident students attending a nonpublic school are permitted to participate in the District's interscholastic athletic programs at the school to which the student would be assigned if the nonpublic school the student is enrolled in does not offer the activity. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.

Resident students receiving home education in accordance with State law are permitted to participate in the District's interscholastic athletic programs at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same nonacademic and financial requirements as any other participant.

Nonresident students may be authorized by the Superintendent to participate in an interscholastic athletic program offered by a school of the District if the student is a home educated student or student attending a nonpublic, community, STEM or STEAM school or otherwise enrolled in another district and the student was subject to any of the following by a school official, employee or volunteer, or by another student from the district or school where the student is enrolled or participating in athletics:

1. **Harassment, intimidation, or bullying, as defined by Ohio Revised Code (RC) 3313.666.**
2. **A qualifying offense, for which the school official, employee, volunteer or another student has been charged with, indicted for, convicted of or pled guilty to committing or is alleged to be or is adjudicated as a delinquent child for committing. A qualifying offense is defined as an offense or attempt to commit an offense of violence or a violation of RC 2907.07.**
3. **Conduct by a school official, employee, or volunteer that violates the Licensure Code of Professional Conduct for Ohio Educators.**

A student attending a nonpublic, community, STEM or STEAM school or otherwise enrolled in another district who meets these criteria must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.

A home educated student who meets these criteria must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same nonacademic and financial requirements as any other participant.

A student receiving home education in accordance with State law who is not entitled to attend school in the District may be authorized by the Superintendent to participate in interscholastic athletic programs offered by a school of the District. The activity must be one the district the student is entitled to attend does not offer.

A student attending a nonpublic school located in the District who is not entitled to attend school in the District may be authorized by the Superintendent to participate in an extracurricular activity offered by a school of the District that is interscholastic athletics or interscholastic contests or competitions in music, drama or forensics when:

1. the activity is one the school the student is enrolled does not offer;
2. the student is not participating in the activity in the student's district of residence;
3. the superintendent of the student's district of residence certifies the student has not participated in any extracurricular activity that is interscholastic athletics or interscholastic contests or competitions in music, drama or forensics in the district for that school year and
4. the Superintendent and the superintendent of the student's district of residence mutually agree in writing to allow the student to participate in the activity.

CROSS REFS.: Student Handbooks

Legal

[ORC 2305.23](#)
[ORC 2305.231](#)
[ORC 3313.537](#)
[ORC 3313.5310](#)
[ORC 3313.5311](#)
[ORC 3313.5312](#)
[ORC 3313.5314](#)
[ORC 3313.539](#)
[ORC 3313.66](#)
[ORC 3313.661](#)
[ORC 3313.664](#)
[ORC 3315.062](#)
[ORC 3319.303](#)
[ORC 3321.04](#)
[ORC 3707.52](#)
[OAC Chapter 3301-27](#)

Cross References

[IGCH \(Also LEC\) - College Credit Plus](#)
[IGD - Cocurricular and Extracurricular Activities](#)
[IGDK - Interscholastic Extracurricular Eligibility](#)
[IKF - Graduation Requirements](#)
[JECBA - Admission of Exchange Students](#)
[JECBC - Admission of Students from Non-chartered or Home Education](#)
[JGD - Student Suspension](#)
[JGE - Student Expulsion](#)
[JN - Student Fees, Fines and Charges](#)

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Admission of Students from Non-chartered or Home Education
Code	JECBC
Status	
Adopted	September 20, 2001
Last Revised	November 16, 2023
Prior Revised Dates	10/21/2004, 03/22/2012, 03/19/2015, 02/21/2019

Admission of Students from Non-chartered or Home Education

Students seeking admission into the District's schools who have been enrolled in non-chartered schools or receiving home education may be required to take competency examinations. The purpose of these examinations is to determine the proper grade placement for these students.

In making a placement decision, the Superintendent may consider:

1. whether to require the student to take any or all of the nationally normed, standardized achievement tests that are regularly scheduled for District students of similar age and
2. other evaluation information that may include interviews with the student and the parent.

~~Resident students attending a non-chartered nonpublic school are permitted to participate in the District's extracurricular activities at the school to which the student would be assigned if the non-chartered nonpublic school the student is enrolled in does not offer the extracurricular activity. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.~~

~~Resident students receiving home education in accordance with State law are permitted to participate in District extracurricular activities at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same nonacademic and financial requirements as any other participant.~~

Students receiving home education must be enrolled in the District for a minimum of 16 classes on the high school campus to be selected as valedictorian or salutatorian for graduation purposes.

Legal	<u>ORC 3313.535</u>
	<u>ORC 3313.537</u>
	<u>ORC 3313.5311</u>
	<u>ORC 3313.5312</u>
	<u>ORC 3313.664</u>
	<u>ORC 3321.04</u>
	<u>OAC Chapter 3301-34</u>

Cross References	<u>IGBG - Home-Bound Instruction</u>
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IGCF - Home Education

IGD - Cocurricular and Extracurricular Activities

IGDK - Interscholastic Extracurricular Eligibility

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Student Absences and Excuses
Code	JED
Status	
Adopted	September 20, 2001
Last Revised	August 10, 2023
Prior Revised Dates	10/21/2004, 08/17/2017, 06/21/2018, 02/21/2019, 06/20/2019, 05/21/2020, 11/19/2020

Student Absences and Excuses

Regular attendance by all students is very important. In many cases, irregular attendance is the major reason for poor schoolwork; therefore, all students are urged to make appointments, do personal errands, etc., outside of school hours.

Reasons for which students may be medically excused include, but are not limited to:

1. personal illness of the student;
2. illness in the student's family necessitating the presence of the child;
3. quarantine for contagious disease or
4. emergency or other set of circumstances in which the judgment of the Superintendent constitutes a good and sufficient cause for absence from school, which may include but not be limited to absences due to documented medical, behavioral or dental appointments.

Reasons for which students may be nonmedically excused include, but are not limited to:

1. needed at home to perform necessary work directly and exclusively for parents or legal guardians for a limited period of time when approved in advance by the Superintendent (applies to students over 14 years of age only when all statutory obligations have been met for such excusal);
2. death in the family (applies to absences of up to 18 school hours unless a reasonable cause may be shown for a longer absence);
3. observation of religious holidays consistent with the truly held religious beliefs of the student or the student's family;
4. traveling out of state to attend a Board-approved enrichment activity or extracurricular activity (applies to absences of up to 24 school hours);
5. college visitation;
6. pre-enlistment reporting to military enlistment processing station;
7. absences of a student of a military family for purposes of visiting their parent, legal guardian or custodian who is an active duty member of the uniformed services that has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting;
8. absences due to a student's placement in foster care or change in foster care placement or any court proceedings related to their foster care status;

9. absences due to a student being homeless or
10. as determined by the Superintendent.

Students may be excused from school for up to three religious expression days per school year in accordance with State law.

The District makes an attempt to contact the parent, guardian, or other person having care of a student who has not notified the school of the student's absence that day regarding that student's absence without legitimate excuse within 120 minutes of the start of the school day. The Board authorizes the Superintendent to determine and use the appropriate notification procedure and methods consistent with State law.

Student make up work for religious expression days is managed in accordance with State law and Board policy for such absences.

Each student who is absent for reasons other than religious expression days must immediately, upon return to school, make arrangements with his/her teacher(s) to make up work missed. Students who are absent from school for reasons not permitted by State law may, or may not, be permitted to make up work. Each case is considered on its merits by the principal and the respective teacher(s). Students who are absent due to an in-school or out-of-school suspension are permitted to make up missed classroom assignments in accordance with District level policies and procedures. Students are requested to bring a note to school after each absence explaining the reason for the absence or tardiness in accordance with procedures and timelines defined in District level policies and procedures.

The Board does not believe that students should be excused from school for vacations or other nonemergency trips. The responsibility for such absences resides with the parent(s), and they must not expect any work missed by their child to be retaught by the teacher. If the school is notified in advance of such a trip, reasonable efforts are made to prepare a general list of assignments for the student to do while he/she is absent.

The Board authorizes the Superintendent to establish a hearing and notification procedure for the purpose of denying a student's driving privileges if that student of compulsory school age has been absent without legitimate excuse for more than 60 consecutive hours during a school month or a total of at least 90 hours during a school year.

Legal [ORC 3313.609](#)
 [ORC 3313.66](#)
 [ORC 3321.01](#)
 [ORC 3321.03](#)
 [ORC 3321.04](#)
 [ORC 3321.13](#)
 [ORC 3321.14](#)
 [ORC 3321.141](#)
 [ORC 3321.19](#)
 [ORC 3321.38](#)
 [ORC 4510.32](#)
 [OAC 3301-69-02](#)

Cross References [IGAC - Teaching About Religion](#)
 [IKB - Homework](#)
 [JEDB - Student Dismissal Precautions](#)
 [JEE - Student Attendance Accounting \(Missing and Absent Children\)](#)
 [JHC - Student Health Services and Requirements](#)

JHCC - Communicable Diseases

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Deposit of Public Funds (Cash Collection Points)
Code	DM
Status	
Adopted	September 20, 2001
Last Revised	November 16, 2023
Prior Revised Dates	10/21/2004, 04/15/2021

Deposit of Public Funds (Cash Collection Points)

State law requires a proper receipting and depositing of all public monies. Therefore, all monies collected are receipted, accounted for and deposited in accordance with State law and all District policies and procedures.

The Board directs the Treasurer to develop, distribute and implement procedures for cash collection points in the District. Currently identified cash collection points include admission fees to athletic events, lunchroom sales, classroom fees, student activities/fundraisers, concession sales and miscellaneous money received by the Treasurer's Office.

In developing the procedures, the Treasurer must consider the following:

1. Segregation of duties for receipting, depositing, recording and reporting of cash.
2. Required documentation for cash drawer withdrawals and deposits and reconciliations, including documentation of cash shortages or overages and procedures for denomination exchanges. Cash drawers are only used for collecting sales receipts; no purchases or expenses may be paid from cash drawers.
3. Separate bank deposits for start-up cash withdrawals ensuring the start-up cash is kept separate from other receipts.
4. Ticket sale collection requirements including but not limited to documentation of various prices and an complimentary admission procedures and reconciliation of unsold tickets.
5. Compliance with audit requirements, including but not limited to, compliance with the Uniform School Account System requirements.

Individuals receiving money at cash collection points are responsible for reviewing and complying with all procedures for cash collection points and are responsible for the safekeeping of money until the money is deposited.

If the money collected:

1. exceeds \$1,000, it must be deposited on the next business day after the day of receipt or
2. does not exceed \$1,000, it must be deposited no more than three business days following the day of receipt.

The Treasurer has established provisions for the safeguarding of cash until it can be deposited with the Treasurer and/or bank, including provisions for making bank deposits after regular banking hours. Money should be secured in a locked desk, file cabinet, safe or other secure room on school property until it can be deposited.

Cash Acceptance at School Events

In accordance with State law, the District provides for cash payment options for tickets to school-affiliated events including an athletic event, play, musical, or other school-related event or activity that the District conducts, sponsors, or participates in and for which the District charges admission to attend. These requirements do not apply to any event or activity conducted in a public facility leased by a professional sports team or a privately owned facility. **The District will not charge different prices for tickets based on the use of cash or other payment methods except that it may charge a processing fee for any ticket purchased online or by credit card. For a school-affiliated event, the District will charge students from a participating school a ticket price that is less than the District's ticket price for adults.** If the District does not accept cash payment from an individual who wishes to purchase a ticket using cash, the District must provide a free ticket if there are still tickets available and the individual demonstrates that they have the cash to pay for the full cost of the ticket.

If concession sales are offered during the event, at least one location (including one on each floor if sold on multiple floors) accepts cash payments.

Legal

ORC 9.38

ORC 3313.291

Cross References

DH - Bonded Employees and Officers

DJB - Petty Cash Accounts

EF / EFB - Food Services Management/Free and Reduced-Price Food Services

IGDG - Student Activities Funds Management

KMA - Relations With Support Organizations

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of First Aid
Code	EBBA
Status	
Adopted	September 20, 2001
Last Revised	February 21, 2019
Prior Revised Dates	10/21/2004

First Aid

The school nurse develops guidelines for the emergency care of any student or staff member who is injured or becomes ill at school or while engaged in a school-sponsored activity. The guidelines are reviewed by the Board prior to implementation.

In the case of an emergency involving a student, the emergency medical authorization form is followed and efforts are made to contact the parent/guardian.

The guidelines provide for at least one person in each building to have special training in first aid.

The District provides employee automated external defibrillator (AED) training in accordance with State law. Compliance with this training requirement is reported to the Ohio Department of Education and Workforce by November 30 annually through the consolidated school mandate report.

If the District reports noncompliance the Superintendent/designee must provide a written explanation to the Board within 30 days explaining this noncompliance and a written plan of action for accurately and efficiently addressing the problem.

~~In the case of an emergency involving a student, the emergency medical authorization form is followed and efforts are made to contact the parent/guardian.~~

In accordance with State law, an AED is placed in each school building. The Board directs the Superintendent/designee to develop an emergency action plan for the use of AEDs for Board approval. If an AED is used in case of emergency, a good faith effort must be made to activate or have another person activate an emergency medical services system as soon as possible. No employee who uses an AED that is placed in a school is held criminally liable or personally liable in civil damages for injury, death or loss to person or property for using an AED in good faith, regardless of whether the person has obtained appropriate training on how to perform automated external defibrillation or successfully completed a course in cardiopulmonary resuscitation, except in the case of willful or wanton misconduct or when there is no good faith attempt to activate an emergency medical services system.

CROSS REFS.: Emergency Medical Authorization Form
Staff Handbooks

Legal [ORC 2305.23](#)
[ORC 3301.56](#)
[ORC 3301.68](#)

ORC 3313.6021

ORC 3313.6023

ORC 3313.712

ORC 3313.717

OAC 3301-27-01

OAC 3301-35-06

Cross References

EB - Safety Program

EBBC - Bloodborne Pathogens

EBC - Emergency Management and Safety Plans

IGD - Cocurricular and Extracurricular Activities

JHCD - Administering Medicines to Students

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Protection for Reporting Safety and Fraud Violations (Whistleblowers)
Code	EBCE
Status	
Adopted	September 20, 2012

Protection for Reporting Safety and Fraud Violations
(Whistleblowers)

The Board is concerned with the safety of everyone present on District property and has directed the Superintendent/designee to develop and maintain a comprehensive safety plan, in accordance with State law, that addresses potential safety issues that may arise within the District.

In addition to the comprehensive safety plan, staff members are encouraged to participate in the safety practices of the District by providing recommendations that ensure a safe environment for all.

The Board also is concerned with the prevention of fraud, including the misuse and misappropriation of public money, ~~and, in accordance with State law, shall provide information to all staff members about the fraud reporting system established through the Auditor of State.~~ **In accordance with State law, all employees and Board members are provided with training materials detailing the Auditor of State's (AOS) fraud reporting system and the means of reporting fraud, waste and abuse. New employees and Board members must confirm receipt of the materials within 30 days of beginning employment or taking office. Employees and Board members must complete the training every four years. The District maintains records verifying receipt of materials using the form provided by AOS.**

The Board shall put forth its best efforts in prevention and correction of safety and fraud issues; however, there may be times when such violations may occur. Staff members who report these violations in good faith have the right to do so without any retaliation by the Board, District administrators or other staff members.

Timely notification to AOS via the AOS fraud reporting system or other means must be made by the following individuals if, during their term of office or in the course of their employment, they become aware of fraud, theft in office or the misuse or misappropriation of public money as defined in State law:

- 1. Board members;**
- 2. employees with a fiduciary duty to the District;**
- 3. employees in a supervisory position;**
- 4. employees of District departments or offices that are responsible for processing any revenue or expenses of the District.**

The Board does not condone, nor does it tolerate, any act of discrimination, harassment or other acts of retaliation at any time for the reporting of safety and fraud violations. Staff members in violation of this policy will be disciplined in accordance with the negotiated agreement, Board policy and/or State law.

CROSS REFS.: Emergency Management and Safety Plans Handbook

ORC 124.341

ORC 4113.52

Cross References

EB - Safety Program

EBC - Emergency Management and Safety Plans

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Protection for Reporting Safety and Fraud Violations (Whistleblowers)
Code	EBCE-R
Status	.

Protection for Reporting Safety and Fraud Violations (Whistleblowers)

State law contains a number of provisions concerning the reporting of safety and fraud violations. The following regulation gives a brief overview of these provisions.

1. Safety Violations

A. Awareness and reporting of a violation

If an employee becomes aware of a violation of any State or Federal law, or any Board policy or regulation that the District has authority to correct, and the employee reasonably believes that the violation is a criminal offense that is likely to cause an imminent risk of physical harm, a public health or safety hazard, a felony or an improper solicitation for a contribution, the employee shall orally notify his/her supervisor or other responsible administrator of the violation and subsequently file with the supervisor or administrator a written report that provides sufficient detail to identify and describe the violation.

B. Not correcting the violation

If the District does not correct the violation or make a reasonable and good faith effort to correct the violation within 24 hours after the oral notification or the receipt of the report, whichever is earlier, the employee may file a written report that provides sufficient detail to identify and describe the violation with the city or county prosecutor where the violation occurred, with a peace officer, with the inspector general if the violation is within the inspector general's jurisdiction, or with any other appropriate public official or agency that has regulatory authority over the District.

C. Notifying the employee

If an employee makes a report, the employer, within 24 hours after the oral notification was made or the report was received or by the close of business on the next regular business day following the day on which the oral notification was made or the report was received, whichever is later, shall notify the employee, in writing, of any effort of the employer to correct the alleged violation or hazard, or of the absence of the alleged violation or hazard.

D. Reporting fellow employees' violations

If an employee becomes aware of a violation by a fellow employee of any State or Federal law, any Board policy or regulation or any work rule or procedure, and the employee reasonably believes that the violation is a criminal offense that is likely to cause an imminent risk of physical harm, a public health or safety hazard, a felony or an improper solicitation for a contribution, the employee shall orally notify his/her supervisor or other responsible administrator of the violation and subsequently shall file with that supervisor or administrator a written report that provides sufficient detail to identify and describe the violation.

E. Retaliation

The District shall not take any disciplinary or retaliatory action against an employee for making any authorized report or having made any inquiry or taken any other action to ensure the accuracy of any information reported.

The District shall not take any disciplinary or retaliatory action against an employee for making any authorized report if the employee made a reasonable and good faith effort to determine the accuracy of any information so reported, or as a result of the employee's having made any inquiry or taken any other action to ensure the accuracy of any information reported.

Disciplinary or retaliatory action by the District includes, but is not limited to:

- i. removing or suspending the employee from employment;
- ii. withholding from the employee salary increases or employee benefits to which the employee is otherwise entitled;
- iii. transferring or reassigning the employee;
- iv. denying the employee a promotion that otherwise would have been received or
- v. reducing the employee in pay or position.

F. Accuracy of reports

The employee shall make a reasonable and good faith effort to determine the accuracy of any information reported. If the employee fails to make such an effort, the employee may be subject to disciplinary action, including suspension or removal, for reporting information without a reasonable basis to do so.

G. Legal remedies for retaliation

If the District takes any disciplinary or retaliatory action against the employee as a result of the employee's having filed a report, the employee may bring a civil action in the Court of Common Pleas for appropriate injunctive relief or for the remedies set forth in the next paragraph, or both, within 180 days after the date the disciplinary or retaliatory action was taken.

The court, in rendering a judgment for the employee, may order, as it determines appropriate, reinstatement of the employee to the same position that the employee held at the time of the disciplinary or retaliatory action and at the same site of employment or to a comparable position at that site, the payment of back wages, full reinstatement of fringe benefits and seniority rights or any combination of these remedies.

The court also may award the prevailing party all or a portion of the costs of litigation and, if the employee who brought the action prevails in the action, may award the prevailing employee reasonable attorney's fees, witness fees and fees for experts who testify at trial, in an amount the court determines appropriate. If the court determines that the District has deliberately retaliated, the court, in making an award of back pay, may include interest.

~~(Add language for civil service districts only.)~~

2. Fraud Violations

A. Reporting of a fraud violation

If an employee becomes aware of fraud, including the misuse of public resources by a public office or public official, the employee may file a written report identifying the fraud or misuse with his/her supervisor or responsible administrator or file a complaint with the Auditor of State's **(AOS)** fraud-reporting system.

Timely notification to AOS via the AOS fraud reporting system or other means must be made by the following individuals if, during their term of office or in the course of their employment, they become aware of fraud, theft in office or the misuse or misappropriation of public money as defined in State law:

- i. **Board members;**
- ii. **employees with a fiduciary duty to the District;**
- iii. **employees in a supervisory position;**

iv. employees of District departments or offices who are responsible for processing any revenue or expenses of the District.

If an employee reasonably believes that the fraud or misuse of public resources is a criminal offense, the employee may, besides filing a report with his/her supervisor or responsible administrator or with the ~~Auditor of State's~~ **AOS's** fraud-reporting system, report it to a prosecuting attorney, director of law or chief legal officer with the appropriate jurisdiction.

B. Retaliation

The District shall not take any disciplinary action against an employee for filing a report if the employee made a reasonable effort to determine the accuracy of any information in the report.

Disciplinary or retaliatory action by the District includes, but is not limited to:

- i. removing or suspending the employee from employment;
- ii. withholding from the employee salary increases or employee benefits to which the employee is otherwise entitled;
- iii. transferring or reassigning the employee;
- iv. denying the employee a promotion that otherwise would have been received or
- v. reducing the employee in pay or position.

C. Legal remedies for retaliation

If the District takes any disciplinary or retaliatory action against the employee as a result of the employee's having filed a complaint or report, the employee may ~~file an appeal with the State Personnel Board of Review within 30 days after receiving actual notice of the District's action~~ **pursue relief and remedies in accordance with all applicable statutory procedures.**

~~The Board shall immediately notify the District and shall hear the appeal. The Board may affirm or disaffirm the action of the District or may issue any other order as is appropriate. The order is appealable to the Court of Common Pleas.~~

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Computer/Online Services (Acceptable Use and Internet Safety)
Code	EDE
Status	
Adopted	September 20, 2001
Last Revised	April 15, 2021
Prior Revised Dates	06/20/2002, 10/21/2004, 05/21/2009, 08/18/2011, 03/22/2012,10/16/2014

Computer/Online Services
(Acceptable Use and Internet Safety)

Technology can greatly enhance the instructional program, as well as the efficiency of the District. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

Computers and use of the District network or online services support learning and enhance instruction, as well as assist in administration. For purposes of this policy computers include District-owned desktop computers, laptops, tablets and other mobile computing devices.

All computers are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user's access privilege. Unacceptable uses of the computer/network include but are not limited to:

1. violating the conditions of State and Federal law dealing with students' and employees' rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. using profanity, obscenity or other language that may be offensive to another user or intended to harass, intimidate or bully other users;
3. accessing personal social networking websites for noneducational purposes;
4. reposting (forwarding) personal communication without the author's prior consent;
5. copying commercial software and/or other material in violation of copyright law;
6. using the network for financial gain, for commercial activity or for any illegal activity;
7. "hacking" or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. accessing and/or viewing inappropriate material and
9. downloading of freeware or shareware programs.

The Superintendent/designee shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user's agreement is signed to indicate the user's acknowledgment of the risks and regulations for computer/online services use. The District has implemented technology-blocking measures that protect against access by both adults and minors to visual depictions that are obscene, child pornography, or, with respect to the use of computers by minors, harmful to minors. The District ~~has~~ may also ~~purchased~~ use monitoring devices that, to the extent permitted by law, maintain a running log of Internet activity, ~~recording~~ and record which sites a particular user has visited.

"Harmful to minors" is defined as any picture, image, graphic image file or other visual depiction that:

1. taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or a lewd exhibition of genitals and
3. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

The District will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. The Superintendent/designee will develop a program to educate students on these issues.

Annually, a student who wishes to have computer network and Internet access during the school year must read the acceptable use and Internet safety policy and submit a properly signed agreement form. Students and staff are asked to sign a new agreement each year after reviewing the policies and regulations of the District. The District reserves the right to amend policies and regulations as necessary throughout the school year. Users are notified of the updated policies and regulations and must comply with the updated requirements. These policies and regulations also apply to use of District-owned devices, or accessing of District intranet and software programs off District property. All users using platforms established for e-learning regardless of whether the student or employee is using a personal or District provided device must be used in accordance with the standards for conduct outlined in this policy and the accompanying regulation. Users in violation of this policy or the accompanying regulation may be subject to discipline.

Monitoring of School-Issued Devices

For the following provisions, "school-issued device" means hardware, software, devices and accounts that a school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. "Technology provider" means a person who contracts with a school district to provide a school-issued device for student use and creates, receives or maintains educational records pursuant or incidental to its contract with the District.

In compliance with State law, the District and technology providers in contract with the District are prohibited from electronically accessing or monitoring the following except when otherwise authorized by law:

1. location-tracking features of a school-issued device;
2. audio or visual receiving, transmitting or recording features of a school-issued device;
3. student interactions with a school-issued device, including, but not limited to, keystrokes and web-browsing activity.

These prohibitions on electronic access and monitoring of school-issued devices do not apply to the following circumstances:

1. where limited to a noncommercial educational purpose for instruction, technical support or exam-proctoring by District employees, student teachers, staff, a vendor or the Ohio Department of Education and Workforce (ODEW), and advance notice is provided;
2. the activity is permitted under a judicial warrant;
3. the District or provider is notified or becomes aware that the device is missing or stolen;
4. the activity is necessary to prevent or respond to a threat to life or safety and access is limited to that purpose;
5. the activity is necessary to comply with Federal or State law;
6. the activity is necessary to participate in federal or state funding programs.

In any year the District or a technology provider elects to generally monitor a school-issued device under any of these circumstances, the District must provide notice to all parents of enrolled students. If monitoring of a student's school-issued device occurs due to any of the circumstances listed, the District must notify the parent of the student within 72 hours of access and provide a written description of the triggering circumstance, including which features of the device were accessed and a description of the threat, if any. This notice is not required when the notice itself would pose a threat to life or safety, but notice must be given within 72 hours after the threat has ceased.

Maintenance of Educational Records by Technology Providers

Technology providers in contract with the District must comply with State law provisions related to the collection, use and protection of data as if it were a school district. Educational records created, received, maintained or disseminated by technology providers are solely the property of the District. Technology providers in contract with the District must comply with the following:

1. if educational records maintained by the technology provider are subject to a breach, the technology provider will disclose to the District all information necessary to comply with State law following discovery of the breach;
2. unless renewal of a contract with the District is reasonably anticipated, the technology provider will destroy or return all educational records created, received or maintained to the District within 90 days of the expiration of the contract;
3. the technology provider cannot sell, share or disseminate educational records, except as part of a valid delegation or assignment under the contract with the District, unless otherwise allowed by State law;
4. the technology provider cannot use educational records for any commercial purpose other than the services contracted for by the District.

A contract between technology providers and the District must ensure appropriate security safeguards for educational records, including, but not limited to:

1. a restriction on unauthorized access by the technology provider's employees or contractors;
2. a requirement that the technology provider's employees or contractors may be authorized to access educational records only as necessary to fulfill the official duties of the employee or contractor.

Notice and Inspection of Technology Provider Contracts

The District must provide parents and students annual notice by August 1 of any curriculum, testing or assessment technology provider contract affecting a student's educational records. The notice can be by mail, electronic mail or other direct form of communication and must do all of the following:

1. **identify each curriculum, testing or assessment technology provider with access to educational records;**
2. **identify the educational records affected by the curriculum, testing or assessment technology provider contract;**
3. **include information about the contract inspection;**
4. **provide contact information for a school department that can answer parent and student questions or concerns regarding programs or activities that allow a technology provider access to educational records.**

The District must also provide parents and students an opportunity to inspect a complete copy of any technology provider contract.

CROSS REFS.: Staff Handbooks
Student Handbooks

Legal U.S. Constitution Art. I, Section 8
 Family Educational Rights and Privacy Act; 20 USC 1232g et seq.
 Children's Internet Protection Act; 47 USC 254 (h)(5)(b)(iii); (P.L. 106-554, HR 4577, 2000, 114 Stat 2763)
 ORC 3313.20
 ORC 3319.321

Cross References AC - Nondiscrimination
 ACA - Nondiscrimination on the Basis of Sex
 ACAA - Sexual Harassment
 GBCB - Staff Conduct
 GBH (Also JM) - Staff-Student Relations
 IB - Academic Freedom
 IIA - Instructional Materials
 IIBH - District Websites
 JFC - Student Conduct (Zero Tolerance)
 JFCF - Hazing and Bullying (Harassment, Intimidation, and Dating Violence)

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Professional Staff Hiring
Code	GCD
Status	
Adopted	September 20, 2001
Last Revised	March 17, 2022
Prior Revised Dates	10/21/2004, 03/19/2015, 06/21/2018, 2/21/2019, 09/16/2021

Professional Staff Hiring

The Superintendent determines the District's personnel needs and recommends to the Board properly certified, licensed or registered candidates for employment. Through recruiting and evaluation procedures, the Superintendent recruits and recommends to the Board the employment and retention of personnel.

It is the duty of the Superintendent to see that persons nominated for employment in the schools meet all certification/licensure/registration requirements and the requirements of the Board for the type of position for which the nomination is made.

The following guidelines are used in the selection of personnel.

1. There is no unlawful discrimination in the hiring process.
2. The quality of instruction is enhanced by a staff with widely varied backgrounds, educational preparation and previous experience. Concerted efforts are made to maintain a variation in the staff.
3. Interviewing and selection procedures ensure that the administrator who is directly responsible for the work of a staff member has an opportunity to aid in the selection process. The final recommendation to the Board is made by the Superintendent or by another individual designated by the Board in the event that the Superintendent's nomination of a teacher would create an unlawful interest in a public contract.
4. No candidate is hired without an interview and a criminal records check.
5. All candidates are considered on the basis of their merits, qualifications and the needs of the District. In each instance, the Superintendent and others having a role in the selection process seek to recommend the best qualified applicant for the job.
6. All candidates for teaching positions must be properly certified or licensed.
7. No candidate is hired prior to the District consulting the educator profile database maintained on the ~~Ohio Department of Education~~ State Board of Education's (SBOE) (~~ODE~~) website. After consulting the educator profile database, the District also may consult the SBOE office of professional conduct ~~within ODE~~ and/or consult any prior education-related employer of the candidate in accordance with State law.

While the Board may accept or reject a nomination, an appointment is valid only if made with the recommendation of the Superintendent or by another individual designated by the Board in the event that the Superintendent's nomination of a teacher would create an unlawful interest in a public contract. In the case of a rejection, it is the duty of the Superintendent to make another nomination.

Employment of Retired Administrators

The Board recognizes that recruiting and retaining properly certified or licensed administrative personnel has become increasingly difficult in Ohio's competitive marketplace. Therefore, the Board will, under appropriate circumstances, offer to enter into administrative employment agreements with qualified retired administrators whenever practical and when such action appears to be in the best interests of the District. Retired administrators may be employed as administrators on a part-time or full-time basis.

For purposes of this policy, a "retired administrator" is an individual who has retired pursuant to STRS or SERS rules and regulations.

The Board authorizes and directs the Superintendent to develop administrative regulations to implement this policy at the soonest practicable time.

Rehiring of Retirees

If an employee is retiring and seeks re-employment in the same position, then public notice must be given 60 days prior to the date re-employment is to begin. **If the Board has urgent reasons to fill the position in an expedited manner and these reasons are explained in the notice, the public notice must be given 30 days prior to the date re-employment is to begin.** The notice must state that the person is or will be retired and is seeking re-employment in the District. The notice must include the time, date and location of a public meeting, which must take place 15 to 30 days prior to employment. **Notices and meetings are not required if the person has been retired for at least one year before re-employment is to begin.**

Legal

Elementary and Secondary Education Act; 20 USC 1221 et seq.

ORC 2921.42

ORC 3307.01

ORC 3307.353

ORC 3313.53

ORC 3319.02

ORC 3319.07

ORC 3319.074

ORC 3319.08

ORC 3319.088

ORC 3319.11

ORC 3319.22 through 3319.31

ORC 3319.318

ORC 3319.39

ORC 3319.393

ORC 3323.06

OAC 3301-35-05

OAC 3301-35-06

OAC 3307.1-13-03

Cross References

AC - Nondiscrimination

ACA - Nondiscrimination on the Basis of Sex

ACB - Nondiscrimination on the Basis of Disability

GBA - Equal Opportunity Employment

GBQ - Criminal Records Check

GDC/GDCA/GDD - Classified Staff Recruiting/Posting of Vacancies/Hiring

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Support Staff Recruiting/Posting of Vacancies/Hiring
Code	GDC / GDCA / GDD
Status	
Adopted	September 20, 2001
Last Revised	March 17, 2022
Prior Revised Dates	10/21/2004, 06/21/2018

Classified Staff Recruiting/Posting of Vacancies/Hiring

The recruitment and selection of suitable candidates for positions is the responsibility of the Superintendent, who confers with principals and other supervisors before making a selection.

An employee may apply for any vacancy for which he/she is qualified.

The following guidelines are used in the selection of personnel:

1. There is no unlawful discrimination in the hiring process.
2. No candidate is hired without an interview and a criminal records check.
3. No candidate is hired prior to the District consulting the educator profile database maintained on the ~~Ohio Department~~ State Board of Education's (SBOE~~ODE~~) website.

After consulting the educator profile database, the District also may consult the SBOE office of professional conduct ~~within ODE~~ and/or consult any prior education-related employer of the candidate in accordance with State law.

All appointments to the classified staff are made by the Superintendent, subject to confirmation by the Board. In making these appointments, the Superintendent carefully observes all pertinent laws and negotiated agreements, as well as any regulations that may be approved from time to time by the Board.

The Board fixes conditions of employment as well as wages, hours and other benefits for classified staff members upon the recommendation of the Superintendent or as determined by the negotiated agreement.

Rehiring of Retirees

If an employee is retiring and seeks re-employment in the same position, then public notice must be given 60 days prior to the date re-employment is to begin. **If the Board has urgent reasons to fill the position in an expedited manner and these reasons are explained in the notice, the public notice must be given 30 days prior to the date re-employment is to begin.** The notice must state that the person is or will be retired and is seeking re-employment in the District. The notice must include the time, date and location of a public meeting, which must take place 15 to 30 days prior to employment. **Notices and meetings are not required if the person has been retired for at least one year before re-employment is to begin.**

Legal Elementary and Secondary Education Act; 20 USC 1221 et seq.
ORC Chapter 124
ORC 3309.345

ORC 3319.031

ORC 3319.04

ORC 3319.081 et seq.

ORC 3319.318

ORC 3319.39

ORC 3319.393

ORC 3327.10

ORC 4141.29

OAC 3301-35-05

OAC 3301-35-06

OAC 3309-1-61

CONTRACT REF.: Classified Staff Negotiated Agreement

Cross References

AC - Nondiscrimination

ACA - Nondiscrimination on the Basis of Sex

ACB - Nondiscrimination on the Basis of Disability

GBA - Equal Opportunity Employment

GBQ - Criminal Records Check

GCD - Professional Staff Hiring

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of School Year/School Calendar
Code	IC / ICA
Status	
Adopted	September 20, 2001
Last Revised	October 16, 2014
Prior Revised Dates	10/21/2004

School Year/School Calendar

The school calendar for the following school year is prepared by the Superintendent and presented to the Board for approval. The number of hours scheduled for students meets or exceeds the requirements of State law.

The calendar sets forth the days and hours schools are in session, holidays, vacation periods, in-service training days, teacher orientation days and days of reports to parents.

In preparing the calendar, the Superintendent may provide opportunities for members of the staff to offer suggestions before recommending a calendar to the Board for final consideration and adoption.

In accordance with State law, prior to making any changes to scheduled days or hours, the Board works with career-technical schools in which any of the District's high school students are enrolled, and community schools and chartered nonpublic schools to which the District is required to transport students.

The number of hours in each school year that school is scheduled to be open for instruction will not be reduced from the number of hours per year school was open for instruction during the previous school year, unless the reduction is approved by a Board-adopted resolution.

At least 30 days before adoption, the Board holds a public hearing on the school calendar, addressing topics including the total number of hours in the school year, length of the school day, and beginning and end dates of instruction. **The public hearing on the school calendar may be a separate, individual hearing or be part of another public hearing or Board meeting.**

~~Activities listed on the official activities calendar are the only officially approved activities sanctioned by principals, the Superintendent and the Board. Activities that are not on this calendar and are omitted through oversight, lack of advanced planning by staff, athletic leagues or other outside groups, or for some other acceptable reason, may be added. Such requests must be approved by the Superintendent.~~

Legal	<u>ORC 3313.48</u>
	<u>ORC 3313.62</u>
	<u>ORC 3313.63</u>
	CONTRACT REF.: Teachers' Negotiated Agreement

Cross References	<u>EBCD - Emergency Closings</u>
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Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Health Education
Code	IGAE
Status	
Adopted	September 20, 2001
Last Revised	August 10, 2023
Prior Revised Dates	10/21/2004, 11/19/2015, 08/17/2017, 03/17/2022

Health Education

The Board is committed to a sound, comprehensive health education program as an integral part of each student's general education. At a minimum, the health education program meets the requirements established by State law and includes instruction in nutrition; drugs, alcohol and tobacco, including electronic smoking devices; ~~venerel disease~~ sexually transmitted infection; annual developmentally appropriate child sexual abuse prevention (grades K-6); personal safety and assault prevention (grades K-6); developmentally appropriate dating violence prevention and sexual violence prevention (grades 7-12); prescription opioid abuse prevention and anatomical gifts (organ and tissue donation).

The District provides at least one hour or one standard class period per year for each of the following to students in grades 6-12: evidence-based suicide awareness and prevention; safety training and violence prevention and evidence based social inclusion instruction. The District may utilize student assemblies, digital learning and homework to satisfy these requirements.

The District complies with all statutory requirements for curriculum and materials used for instruction, parental notice, right to review materials and any applicable parental opt-out or opt-in provisions provided under State law.

The Board believes that an opportunity for effective health education lies with the public schools because of the opportunity to reach almost all students at an age when positive, lifelong health, wellness and safety habits may be instilled.

In an effort to promote a relevant approach to the instruction of health education, the Board continues to stress the need for curricular, personnel and financial commitments to ensure a health education program of high quality in the public schools.

Legal	<u>ORC 3313.60</u>
	<u>ORC 3313.666</u>
	<u>ORC 3319.073</u>
	<u>OAC 3301-35-04</u>
	<u>OAC 3301-35-06</u>
Cross References	<u>EB - Safety Program</u>
	<u>EBC - Emergency Management and Safety Plans</u>
	<u>EFG - Student Wellness Program</u>
	<u>IGAG - Drugs, Alcohol and Tobacco Education</u>

IGAH/IGAI - Family Life Education/Sex Education

JFC - Student Conduct (Zero Tolerance)

JFCF - Hazing and Bullying (Harassment, Intimidation, and Dating Violence)

JHF - Student Safety

JHG - Reporting Child Abuse and Mandatory Training

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Family Life Education/Sex Education
Code	IGAH/IGAI
Status	
Adopted	September 20, 2001
Last Revised	March 17, 2022
Prior Revised Dates	10/21/2004

Family Life Education/Sex Education

The Board believes that the purpose of family life and sex education is to help students acquire factual knowledge, attitudes and values, which result in behavior that contributes to the well-being of the individual, the family and society.

Helping students attain a mature and responsible attitude toward human sexuality is a continuous task of every generation. Parents have the primary responsibility to assist their children in developing moral values. The schools should support and supplement parents' efforts in these areas by offering students factual information and opportunities to discuss concerns, issues and attitudes.

In addition to the requirements listed below, the policies and regulations concerning the approval of new curriculum content, units and materials apply to any course(s) dealing with family life and sex education.

1. Instructional materials to be used in family life/sex education are available for review by parents during school hours.
2. Teachers who provide age-appropriate instruction in family life/sex education have professional preparation in the subject area.

In accordance with Ohio Revised Code (RC) 3313.6011(C)(1), the course material and instruction in ~~venereal disease~~ sexually transmitted infection must:

1. emphasize that abstinence from sexual activity is the only protection that is 100% effective against unwanted pregnancy, sexually transmitted disease and the sexual transmission of HIV;
2. stress that students should abstain from sexual activity until after marriage;
3. teach the potential physical, psychological, emotional, and social side effects of participating in sexual activity outside of marriage;
4. ~~teach that conceiving children out of wedlock is likely to have harmful consequences for the child, the child's parents, and society~~ **teach that conceiving children at an early age or outside of marriage increases the likelihood of hardship in life;;**
5. stress that sexually transmitted diseases are serious possible hazards of sexual activity;
6. advise students of the laws pertaining to financial responsibility of parents to children born ~~inside and outside of wedlock~~ marriage;
7. advise students of the circumstances under which it is criminal to have sexual contact with a person under the age of 16 pursuant to RC 2907.04 and
8. emphasize adoption as an option for unintended pregnancies.

Upon written request of the student's parent or guardian a student must be excused from taking instruction in ~~venereal disease~~ sexually transmitted infection education.

If the District or a school offers additional instruction in ~~venereal disease~~ sexually transmitted infection or sexual education not specified in RC 3313.6011(C)(1), all parents or guardians of students must be notified of such instruction. The notice includes the name of any instructor, vendor name when applicable and the name of the curriculum being used. This additional instruction is only provided to students for whom the student's parent or guardian has submitted written permission for their student to receive the instruction.

Legal

Elementary and Secondary Education Act; 20 USC 1221 et seq.

ORC 3313.60

ORC 3313.6011

OAC 3301-35-04

Cross References

IGAE - Health Education

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Truancy
Code	JEDA
Status	
Adopted	September 20, 2001
Last Revised	November 16, 2023
Prior Revised Dates	10/21/2004, 8/17/2017, 01/09/2020

Student Absences and Excuses

~~Students Habitually Absent—Loss of Driving Privileges~~

~~When the Superintendent receives information that a student of compulsory school age has been absent without legitimate excuse for more than 60 consecutive hours in a school month or a total of at least 90 hours in a school year, the following procedure applies:~~

- ~~1. The Superintendent notifies, in writing, the student and his/her parent(s) and states that information regarding the student's absences has been provided to the Superintendent; and, as a result of that information, the student's driving privileges will be suspended or denied. This notification also states that the student and his/her parent(s) may appear before the Superintendent/designee to challenge the information provided to the Superintendent. The hearing may be conducted by electronic means if requested by the parent. Notices may be sent by registered mail, regular mail with a certificate of mailing, or other form of delivery with proof of delivery, including electronic delivery and electronic proof of delivery.~~
- ~~2. The notice from the Superintendent to the student includes the scheduled time, place date and participation method of the hearing, which is scheduled between three and five days after the notification is given. Upon the request of the student or parent(s), an extension may be granted by the Superintendent. The Superintendent must then notify the student and the parent(s) of the new hearing time, place date and method.~~
- ~~3. At the hearing before the Superintendent/designee, the student has an opportunity to present evidence that he/she has not been habitually absent without legitimate excuse. State law defines "legitimate excuses" for absence from school to include, but not be limited to:

 - ~~A. enrollment in another school or school district in Ohio or another state;~~
 - ~~B. possession of an age and schooling certificate (work permit);~~
 - ~~C. a bodily or mental condition that prohibits attendance or~~
 - ~~D. participation in a home education program.~~~~
- ~~4. If a habitually absent student does not appear at a hearing before the Superintendent or designee, or if the student does not convince the Superintendent or designee that the absences were legitimate, the Superintendent must notify the registrar of motor vehicles and the juvenile judge. Such notification must be given to the registrar and the juvenile judge within two weeks of the receipt of the information regarding habitual absences or, if the hearing for the student is held, within two weeks after the hearing.~~

~~Notification to the registrar of motor vehicles and the county judge must comply with State and Federal law.~~

~~The registrar of motor vehicles is required to suspend the temporary instruction permit or driver's license of the~~

~~student who is the subject of the notice. If a temporary permit or license has not been issued for that student, the registrar is prohibited from issuing a temporary permit or a license.~~

~~Denial of privileges remains in effect until the student reaches age 18 or until the denial is terminated for another reason allowed by State law. In accordance with State law, a student whose driving privileges have been denied can file a petition seeking their reinstatement.~~

The Board endeavors to reduce truancy through cooperation with parents, diligence in investigating the causes of absence and use of strict guidelines in regard to tardiness and unexcused absence.

When the Board determines that a student has been truant and that the parent, guardian or other person having care of a child has failed to ensure the child's attendance at school, State law authorizes the Board to require the parent to attend a specified educational program.

This program has been established according to the rules adopted by the ~~State Board~~ **Ohio Department of Education and Workforce** for the purpose of encouraging parental involvement in compelling the child's attendance at school.

On the request of the Superintendent, or when it comes to the attention of the school attendance officer or other appropriate officer of the District, the designated officer must investigate any case of supposed truancy within the District and must warn the child, if found truant, and notify the child's parent in writing of the legal consequences of being a "habitual" truant. The written notice may be delivered by regular mail with a certificate of mailing, or other form of delivery with proof of delivery, including electronic delivery and electronic proof of delivery.

A "habitual truant" is any child of compulsory school age who is absent without a legitimate excuse for 30 or more consecutive hours, 42 or more hours in one month or 72 or more hours in a school year.

The parent is required to have the child attend school immediately after notification. If the parent fails to get the child to attend school, the attendance officer or other appropriate officer, if directed by the Superintendent or the Board, must send notice requiring the child's parent to attend a parental education program.

Regarding "habitual truants," the Board must take as an intervention strategy any appropriate action contained in Board policy.

The Board directs the administration to develop intervention strategies that include all of the following actions if applicable:

1. providing a truancy intervention plan meeting State law requirements for any student who is excessively absent from school;
2. providing counseling for a habitual truant;
3. requesting or requiring a parent having control of a habitual truant to attend parental involvement programs;
4. requesting or requiring a parent of a habitual truant to attend truancy prevention mediation programs;
5. notification to the registrar of motor vehicles or
6. taking appropriate legal action.

The attendance officer provides notice to the parent of a student who is absent with a nonmedical excuse or without excuse for 38 or more hours in one school month or 65 or more hours in a school year within seven days after the date of the absence triggering the notice. **The number of hours for which a student is absent on an approved religious expression day is not considered in the calculations.** At the time of notice, the District may take any appropriate action as outlined in this policy as an intervention strategy.

Absence Intervention Plan

When a student's absences surpass the threshold for a habitual truant, the principal or the Superintendent assigns the student to an absence intervention team within 10 days of the triggering event. The absence intervention team must be developed within seven school days of the triggering event and is based on the needs of the individual student. The team must include a representative from the student's school or District, a representative from the student's school or District who knows the student and the student's parent or their designee, and also may include a school psychologist, counselor, social worker or representative of an agency designed to assist students and their families in reducing absences. During the seven days while developing the team, the Superintendent or principal makes at least three meaningful, good faith attempts to secure participation of the student's parent. If the student's parent is unresponsive, the District investigates whether the failure to respond triggers mandatory reporting to the appropriate children's services agency and instructs the absence team to develop the intervention plan without the parent.

Within 14 school days after a student is assigned to a team, the team develops a student specific intervention plan to work to reduce or eliminate further absences. The plan includes, at minimum, a statement the District will file a complaint in juvenile court not later than 61 days after the date the plan is implemented if the student refuses to participate or fails to make satisfactory progress. The District makes reasonable efforts to provide the student's parent with written notice of the plan within seven days of development.

The absence intervention plan for a student may include contacting the juvenile court to have a student informally enrolled in an alternative to adjudication. The Board directs the Superintendent to develop written procedures regarding the use of and selection process for offering these alternatives to ensure fairness.

If the student becomes habitually truant within 21 school days prior to the last day of instruction of a school year, the District may either assign a school official to work with the student's parent to develop an intervention plan during the summer and implement the plan no later than seven days prior to the first day of instruction of the next school year, or reconvene the absence intervention process on the first day of instruction of the next school year.

Filing a Complaint With Juvenile Court

The attendance officer must file a complaint against the student in juvenile court on the 61st day after implementation of the absence intervention plan when:

1. the student's absences have surpassed the threshold for a habitual truant;
2. the District has made meaningful attempts to re-engage the student through the absence intervention plan, other intervention strategies and any offered alternatives to adjudication and
3. the student has refused to participate in or failed to make satisfactory progress on the plan or any offered intervention strategies or alternatives to adjudication as determined by the absence intervention team.

If the 61st day after intervention falls on a day during the summer months, the District may extend the implementation of the plan and delay the filing of the complaint for an additional 30 days after the first day of instruction of the next school year.

Unless the absence intervention team determines the student has made substantial progress on their absence intervention plan, the attendance officer must file a complaint against the student in juvenile court if the student is absent without legitimate excuse for 30 or more consecutive hours or 42 or more hours during a school month at any time during the implementation phase of the intervention plan or other intervention strategy.

Legal

[ORC 3313.663](#)

[ORC 3313.668](#)

[ORC 3321.03 through 3321.04](#)

ORC 3321.07 through 3321.09

ORC 3321.19

ORC 3321.191

ORC 3321.22

ORC 3321.38

Cross References

JED - Student Absences and Excuses

JEG - Exclusions and Exemptions from School Attendance

JK - Employment of Students

Book	Policy manual
Section	Issue 3 of 2024 September READY FOR OSBA
Title	Copy of Reporting Child Abuse and Mandatory Training
Code	JHG
Status	
Adopted	September 20, 2001
Last Revised	August 10, 2023
Prior Revised Dates	10/21/2004, 06/20/2019

Reporting Child Abuse and Mandatory Training

All employees of the District who know or have reasonable cause to suspect that a child under 18 years of age or a disabled child under 21 years of age has suffered, is suffering or faces a threat of suffering any type of abuse or neglect are required to immediately report such information to the public children services agency or the local law enforcement agency.

Conversely, public children services agencies must notify the Superintendent of any allegations of child abuse and neglect reported to them involving the District, as well as the disposition of the investigation.

To ensure prompt reports, procedures for reporting are made known to the school staff. A person who participates in making such reports is immune from any civil or criminal liability, provided the report is made in good faith.

The Board directs the Superintendent/designee to develop a program of in-service training in child abuse prevention; child sexual abuse; violence; school safety and violence prevention including human trafficking; substance abuse, the promotion of positive youth development ~~and~~ youth suicide awareness and prevention **and the use of an automatic external defibrillator (AED)**. Training is also provided on the Board's harassment, intimidation, or bullying policy.

Where required the in-service training program is developed in consultation with public or private agencies or persons involved in child abuse prevention, school safety, violence prevention or intervention programs or youth suicide awareness and prevention. The child sexual abuse training is provided by law enforcement officers or prosecutors with experience in handling cases involving child sexual abuse or child sexual violence.

Each person employed by the Board to work as a school nurse, teacher, counselor, school psychologist or administrator shall complete at least four hours of the established in-service training within two years of commencing employment with the District, and every five years thereafter.

Middle and high school employees who work as teachers, counselors, nurses, school psychologists and administrators must receive training in dating violence prevention. The curriculum for training in dating violence prevention is developed by the Superintendent/designee and training must occur within two years of commencing employment and every five years thereafter.

Each person employed by the Board to work as a school nurse, teacher, counselor, school psychologist, administrator or any other personnel the Board deems appropriate shall complete training in youth suicide awareness and prevention once every two years.

Legal ORC 2151.011
ORC 2151.421
ORC 3313.662

ORC 3313.666

ORC 3319.073

Cross References

EB - Safety Program

EBC - Emergency Management and Safety Plans

IGAE - Health Education

JFCF - Hazing and Bullying (Harassment, Intimidation, and Dating Violence)

JHF - Student Safety

EXHIBIT F – SPECIAL SERVICES

FY25 ADDENDUM

COST ESTIMATE FOR SPECIAL SERVICES PROVIDED BY TRI-COUNTY ESC

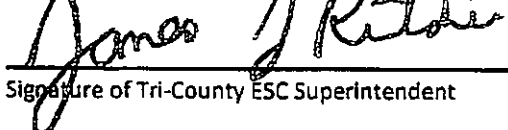
District Served: Orrville Local Schools

Description of Service: Speech Language Pathologist Services

Period of Service: 2024-2025

Estimated Cost of Service: \$60.00 per hour plus mileage and administrative fee at 3% rate as needed

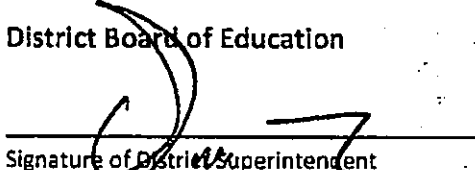
Governing Board of Tri-County Educational Service Center



Signature of Tri-County ESC Superintendent

10/24/24
Date

District Board of Education



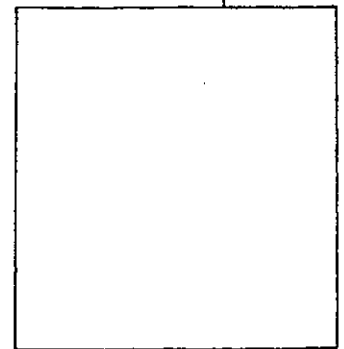
Signature of District Superintendent

10/23/24
Date



Signature of District Treasurer

10/23/24
Date



This Terms of Teleservices Assignment is subject to the terms and conditions of that certain Client Services Agreement between the parties outlined below.

Assignment Details

New Direction Solutions, LLC dba ProCare Therapy ("ProCare" or the "Company") will contract with VocoVision for the provisions of telepractice services to Client. Client will pay ProCare for the hours worked by Contracted Telepractitioner under the following terms:

Contracted Telepractitioner:	Sharon Mulcahy		
Client:	72267 ORRVILLE CITY		
Assignment Start Date:	10/28/2024	Assignment End Date:	05/30/2025
Position:	Tele - SLP		
Hours per Week:	10		
Bill Rate per Hour	\$98.34	<i>Bill Rate is all-inclusive^(a)</i>	
Technology Fee:	<i>Does Not Apply; No Equipment Provided</i>		
Miscellaneous:	_____		

- a) Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.
- b) Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Contracted Telepractitioner introduced or referred by the Company or VocoVision for a period of (24) months after the last date Client received Services from such Contracted Telepractitioner. If Client or its affiliate enters into such a relationship or refers Contracted Telepractitioner to a third party for employment, Client agrees to pay an amount equal to first year's total compensation including but not limited to a signing and/or relocation bonus, as agreed upon at the time of hiring. Payment is due and payable to the Company upon start date.
- c) Client agrees to approve Contracted Telepractitioner's weekly log of service. Logs will be submitted on a weekly basis by Contracted Telepractitioner for Client's review and approval. Should Contracted Telepractitioner fail to submit paperwork or weekly log to show proof of completed work, Client agrees to notify ProCare in writing within three (3) business days of alleged failure. Client's failure to notify ProCare in writing within the three (3) day period shall negate any Client invoicing dispute.
- d) Client acknowledges Additional Terms and Conditions as applicable to teletherapy services and the provision thereof.

By: ORRVILLE CITY

Print Name: Joe Rubino

Title: Director of Student Services

Date: 10/23/24

Teleservices Provisions

1. Client Responsibilities.

Client agrees to provide appropriate local support to facilitate remote Contracted Telepractitioner's ability to fulfill the responsibilities outlined in Duties and Responsibilities and Responsibilities below.

2. Scheduling.

Client agrees to the minimum hours of Services per week as stipulated in Addendum A: Terms of Teleservices Assignment and will schedule the appropriate number of student sessions and other related services each week to meet or exceed the minimum hours requirement. Client and Contracted Telepractitioner will agree upon a weekly schedule for Services which will be loaded into the VocoVision system. Any revisions to the schedule must be submitted to the VocoVision Operations Department no later than 12:00 PM EST Friday for Services the following week. VocoVision requires a 24-hour notice to cancel scheduled Services. One cancellation without notice is permitted per school year. Additional cancellations with less than 24 hours' notice will be billed at the regular rate. Note that VocoVision Contracted Telepractitioners are encouraged to complete non-therapy work (e.g., paperwork, planning, file reviews, etc.) during any such cancellation time.

3. Administrative Responsibilities.

Client shall be responsible for orienting Contracted Telepractitioners to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, individual education plans or Client-specific program plans. During the contracted assignment, should Contracted Telepractitioner fail to submit paperwork as required per Client's policies and procedures, Client must notify VocoVision in writing within three (3) business days of alleged failure. Failure to notify VocoVision within the three (3) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by Contracted Telepractitioner. Within three (3) business days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the Contracted Telepractitioner. Failure to notify VocoVision prior to the fourth (4th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by Contracted Telepractitioner.

Duties and Responsibilities

The duties and responsibilities of a Contracted Telepractitioner include, but are not limited to the following:

- a. Collaborates with the school district to identify students' communication characteristics, support resources, as well as any physical, sensory, cognitive, behavioral and motivational needs to determine the benefit a student may receive through telepractice.
- b. Collaborates with the school district to determine assessment resources - including their potential benefits and limitations - in the telepractice setting, and to develop a plan to assess students appropriately.
- c. Monitors effectiveness of services, and modifies evaluation and treatment plans as needed.
- d. Maintains appropriate documentation of delivered services in a format consistent with professional standards and client requirements.
- e. Complies with state and federal regulations to maintain student privacy and security.
- f. Facilitates behavior management strategies in students as appropriate.
- g. Provides information and counseling to families and school personnel as needed

Memorandum of Understanding

This Memorandum of Understanding ("MOU") is by and between the Orrville City Board of Education (the "Board") and the Education Association of Orrville/OEA/NEA ("the Association") regarding the language in Article 7—Teacher Welfare and Working Conditions of the parties' current Collective Bargaining Agreement ("CBA").

WHEREAS, the Board and the Associations have previously negotiated a "CBA," which runs from July 1, 2023, until June 30th, 2026, and

WHEREAS, the Board and Association wish to amend, for the 2025-26 school year only, Article 7, Section P (1) of the CBA (original language footnote, with emphasis) and

WHEREAS, the Board, at its regular meeting on _____, approved a resolution and calendar for the 2025-26 school year;

NOW, THEREFORE, the Parties agree that, for the 2025-2026 school year only, the four (4) workdays without students shall be as follows:

August 4~14, 2025: One full workday or equivalent set by the teacher where the teacher is required to check in with the building office for those work hours.

August 15, 2025: One full workday for Convocation/Professional Development

August 18, 2025: One half (1/2) day for administrative meetings/professional development and one-half (1/2) for individual teacher preparation

October 17, 2025: One half (1/2) day for administrative meetings/professional development and one-half (1/2) for individual teacher preparation

In effect, the work day previously at the close of the third nine weeks will be moved to before the student's first day, and the overall time allotted for administrative meetings/in-service and individual teacher preparation remains the same.

Executed and Fully Enforceable this _____ day of _____

For the Board of Education

For the Association

ARTICLE 7 - TEACHER WELFARE & WORKING CONDITIONS

P. TEACHER WORKDAY AND WORK YEAR

1. The length of the teacher workday shall be seven (7) hours twenty-five (25) minutes for elementary teachers; seven (7) hours thirty (30) minutes for middle school/high school teachers (secondary 5-12). The School year shall be one hundred and eighty-four (184) work days with one hundred and eighty (180) days for students and four (4) workdays without students. ~~The four (4) workdays without students shall be: one half (1/2) day for administrative meetings/in-service and one half (1/2) day for individual teacher preparation.~~

~~a. The work day will be as follows unless otherwise mutually agreed upon by the EAO and the Board:~~

~~i. First two weekdays prior to the first day of school for students;~~

~~ii. The first weekday following the close of the end of the first and third nine weeks.~~

ATTACHMENT B

ADDENDUM

School Resource Office

Job Description and Duties FY 2025-2027

Designated Storage Locker

The Orrville City School District and the Orrville Police Department agree to the use of a designated, secure, and locked storage locker for the safe storage of the School Resource Officer's (SRO) alternative firearm and other authorized weaponry while not in use. This locker shall be located in a secure area, as mutually agreed upon, that is only accessible by the SRO and authorized personnel.

Security and Access Control

The designated locker will be equipped with appropriate security features, including but not limited to:

- A high-security locking mechanism
- A restricted access system, ensuring only the SRO has the key, combination, or other means to access the locker
- The locker should meet all local, state, and federal security standards for the storage of firearms and weapons
- Access to the locker will be strictly limited to the SRO or other authorized law enforcement personnel, and the school administration will not have access to the locker, except in the case of an emergency or with prior written consent.

Emergency Access Protocols

In the event of an emergency that requires the immediate use of the weapon, the SRO will be permitted to access the locker and retrieve their firearm, following established emergency protocols.

ORRVILLE POLICE DEPARTMENT

BOARD OF EDUCATION OF THE ORRVILLE CITY
SCHOOL DISTRICT, OHIO

By: _____

By: _____

Title: _____

Title: _____

Dated: _____

Dated: _____

