

Dear Parents,

Orrville Middle School Winter Parent Conferences will be **Tuesday, February 11 from 3:00-7:00 pm.** We rely on our winter conferences to address specific issues about students with our parents. Please note the teachers' preference if an individual appointment is requested at this time. Parents may also select if they are requesting a conference. We are providing our parents with two options to participate in the conferences. Parents may select an in person meeting or a phone conference. If you are selecting a phone conference, please provide your phone number.

Please complete and return the section below by Wednesday, January 29. All students should return their forms to their homeroom teachers. The school will send home a form with your son or daughter by Friday, February 7 to notify you when the conference is scheduled. If you have any questions or comments, please call the school office at 330.682.1791.

Sincerely,

Dave Sovacool
Principal

Sly Slaughter
Assistant Principal

Student Name _____

Grade _____ Home Room Teacher _____

For Staff

- _____ We would like to have a conference.
- _____ We are not requesting a conference at this time.

For Parents

- _____ Please schedule a conference for me regarding my child. The best times for me to meet are:

1st Choice Date _____ Time _____

2nd Choice Date _____ Time _____

Please Place An "X" by the Type of Conference you Prefer:

In Person _____

Phone Conference _____

Phone Number _____