Student Mental Health and Support Coordinator- PT 20 Hours Per Week

Guided by Orrville City Schools' Strategic Plan to strengthen mental health services and our mission to inspire impactful learning for all, The Secondary Education Service Coordinator at Orrville City Schools supports students in grades 5-12 by ensuring case management of Mental Health Support Plans and external social service connections for students and their families. This role aligns with the district's mission to foster holistic student growth and ensure compliance with state and federal mandates, promoting a supportive environment for academic and personal success.

Reports to:

Orrville City Schools Mental Health Therapist Liaison

Key Responsibilities:

-Oversee case management for students' Mental Health Support Plans, ensuring timely development, implementation, and monitoring.

-Collaborate with school staff, families, and external agencies to coordinate social service supports tailored to student and family needs.

-Collect Student case data for the District Mental Health Specialist

-Facilitate communication between educators, counselors, parents, and community organizations to ensure cohesive support systems.

-Advocate for students and families, ensuring access to community resources such as counseling, housing, or food assistance

Required Knowledge and Skills:

- Strong organizational and case management skills to handle multiple student cases effectively.

-Excellent communication and interpersonal skills to build trust with students, families, and stakeholders.

-Knowledge of behavioral and mental health challenges, intervention strategies, and trauma-informed practices.

-Familiarity with public school policies

- Ability to collaborate with mental health professionals, social workers, and community agencies.

-Proficiency in documentation and data management systems for tracking student progress.

-In process of or having obtained a bachelor's degree in education, social work, psychology, or a related field

Contract Length:

184 Days